

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

FINANCIAL STATEMENTS 1999-2000

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OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

FINANCIAL STATEMENTS 1999-2000

**STATEMENT BY THE
CHIEF EXECUTIVE OFFICER**

In my opinion, the attached Financial Statements give a true and fair view of the matters required by Schedule 2 to the Finance Minister's Orders made under section 63 of the *Financial Management and Accountability Act 1997*.

Peter Walshe
Acting Director

September 2000

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
AGENCY OPERATING STATEMENT
For the period ended 30 June 2000

	Note	1999-2000 \$'000	1998-1999 \$'000
Operating revenues			
Revenues from government	4	56,236	53,263
Sales of goods and services	5	355	116
Interest		254	-
Other	6	283	247
Total operating revenues		<u>57,128</u>	<u>53,626</u>
Operating expenses			
Employees	7	29,063	29,555
Suppliers	8	22,580	23,104
Depreciation and amortisation	9	4,287	3,448
Write-down of assets	10	-	33
Net losses from sale of assets	11	125	370
Other	12	1,067	2,930
Total operating expenses		<u>57,122</u>	<u>59,440</u>
Operating surplus (deficit) before extraordinary items		6	(5,814)
Gain (loss) on extraordinary items	13	-	57
Net surplus (deficit) after extraordinary items		<u>6</u>	<u>(5,757)</u>
Net surplus (deficit) attributable to the Commonwealth		6	(5,757)
Accumulated surpluses (deficits) at beginning of reporting period		(2,303)	1,430
Capital use provided for or paid		(366)	-
Adjustment to accumulated results	29	1,376	2,024
Accumulated surpluses (deficits) at end of reporting period		<u>(1,287)</u>	<u>(2,303)</u>

The above statement should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
STATEMENT OF ADMINISTERED REVENUES AND EXPENSES

For the period ended 30 June 2000

	Note	1999-2000 \$'000	1998-1999 \$'000
Operating revenues			
Non-taxation			
Reversal of previous asset write-downs	14	300	28
Fees and fines	15	3,417	4,349
Other	16	169	35
Total non-taxation		<u>3,886</u>	<u>4,412</u>
Total operating revenues		<u>3,886</u>	<u>4,412</u>
Operating expenses			
Write-down of assets	17	1,268	1,230
Total operating expenses		<u>1,268</u>	<u>1,230</u>
Net contribution to the Budget Outcome		<u>2,618</u>	<u>3,182</u>
Transfer to Official Commonwealth Public Account		(2,521)	(2,472)
Net surplus (deficit)		<u>97</u>	<u>710</u>
Accumulated surpluses (deficits) at beginning of reporting period		5,138	4,428
Accumulated surpluses (deficits) at end of reporting period		<u>5,235</u>	<u>5,138</u>

The above statement should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS**AGENCY BALANCE SHEET**

As at 30 June 2000

	Note	1999-2000 \$'000	1998-1999 \$'000
ASSETS			
Financial assets			
Cash	18	5,616	159
Receivables	19	1,037	3,041
Total financial assets		<u>6,653</u>	<u>3,200</u>
Non-financial assets			
Land and buildings	20,23	6,994	6,313
Infrastructure, plant and equipment	21,23	7,249	7,893
Intangibles	22,23	1,470	1,888
Other	24	957	1,317
Total non-financial assets		<u>16,670</u>	<u>17,411</u>
Total assets		<u>23,323</u>	<u>20,611</u>
LIABILITIES			
Debt			
Other	25	5,653	6,110
Total debt		<u>5,653</u>	<u>6,110</u>
Provisions and payables			
Employees	26	8,637	8,646
Suppliers	27	4,589	2,815
Capital use		51	-
Other	28	30	-
Total provisions and payables		<u>13,307</u>	<u>11,461</u>
Total liabilities		<u>18,960</u>	<u>17,571</u>
EQUITY			
Capital	29	2,027	2,027
Accumulated results	29	(1,287)	(2,303)
Reserves	29	3,623	3,316
Total equity		<u>4,363</u>	<u>3,040</u>
Total liabilities and equity		<u>23,323</u>	<u>20,611</u>
Current liabilities		9,026	6,031
Non-current liabilities		9,934	11,540
Current assets		7,610	4,517
Non-current assets		15,713	16,094

The above statement should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS**STATEMENT OF ADMINISTERED ASSETS AND LIABILITIES**

As at 30 June 2000

	Note	1999-2000 \$'000	1998-1999 \$'000
ASSETS			
Financial assets			
Cash	30	40	224
Receivables	31	5,195	4,914
Total financial assets		<u>5,235</u>	<u>5,138</u>
Total assets		<u>5,235</u>	<u>5,138</u>
LIABILITIES			
Total liabilities		<u>-</u>	<u>-</u>
EQUITY			
Accumulated results	32	5,235	5,138
Total equity		<u>5,235</u>	<u>5,138</u>
Total liabilities and equity		<u>5,235</u>	<u>5,138</u>
Current liabilities		-	-
Non-current liabilities		-	-
Current assets		5,116	5,010
Non-current assets		119	128

The above statement should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
AGENCY STATEMENT OF CASH FLOWS
For the period ended 30 June 2000

	Note	1999-2000 \$'000	1998-1999 \$'000
OPERATING ACTIVITIES			
Cash received			
Appropriations for outputs		56,176	56,230
Sales of goods and services		371	376
Interest		254	-
Other		283	-
Total cash received		<u>57,084</u>	<u>56,606</u>
Cash used			
Employees		28,190	28,193
Suppliers		21,932	26,561
Other		1,067	-
Total cash used		<u>51,189</u>	<u>54,754</u>
Net cash from operating activities	33	<u><u>5,895</u></u>	<u><u>1,852</u></u>
INVESTING ACTIVITIES			
Cash received			
Proceeds from sales of property, plant and equipment		32	67
Total cash received		<u>32</u>	<u>67</u>
Cash used			
Purchase of property, plant and equipment		2,182	1,941
Total cash used		<u>2,182</u>	<u>1,941</u>
Net cash from (used by) investing activities		<u><u>(2,150)</u></u>	<u><u>(1,874)</u></u>
FINANCING ACTIVITIES			
Cash received			
Other		2,027	-
Total cash received		<u>2,027</u>	<u>-</u>
Cash used			
Capital use paid		315	-
Total cash used		<u>315</u>	<u>-</u>
Net cash from (used by) financing activities		<u><u>1,712</u></u>	<u><u>-</u></u>
Net increase (decrease) in cash held		<u><u>5,457</u></u>	<u><u>(22)</u></u>
Cash at beginning of the reporting period		159	181
Cash at end of the reporting period		<u><u>5,616</u></u>	<u><u>159</u></u>

The above statement should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
STATEMENT OF ADMINISTERED CASH FLOWS
For the period ended 30 June 2000

	Note	1999-2000 \$'000	1998-1999 \$'000
OPERATING ACTIVITIES			
Cash received			
Other taxes, fees and fines		2,849	2,450
Other		170	35
Total cash received		<u>3,019</u>	<u>2,485</u>
Cash used			
Cash to Official Public Account		2,521	2,472
Other		682	-
Total cash used		<u>3,203</u>	<u>2,472</u>
Net cash from operating activities	34	<u>(184)</u>	<u>13</u>
Net increase (decrease) in cash held		(184)	13
Cash at beginning of the reporting period		224	211
Cash at end of the reporting period		<u>40</u>	<u>224</u>

The above statement should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
AGENCY SCHEDULE OF COMMITMENTS

As at 30 June 2000

	Note	1999-2000 \$'000	1998-1999 \$'000
BY TYPE			
Capital Commitments Payable			
Land and buildings		598	171
Infrastructure, plant and equipment		65	-
Total capital commitments payable		<u>663</u>	<u>171</u>
Other Commitments Payable			
Operating leases		32,484	37,569
Legal services		7,062	9,442
Goods and services (excluding legal services)		183	87
Total other commitments payable		<u>39,729</u>	<u>47,098</u>
Commitments Receivable			
Sub-lease rental		(617)	(671)
Other		(1,544)	-
Total commitments receivable		<u>(2,161)</u>	<u>(671)</u>
Net commitments		<u><u>38,231</u></u>	<u><u>46,598</u></u>
BY MATURITY			
All Net Commitments			
One year or less		12,809	14,796
From one to two years		6,898	8,720
From two to five years		14,666	17,613
Over five years		3,858	5,469
Total net commitments		<u>38,231</u>	<u>46,598</u>
Operating Lease Commitments Payable			
One year or less		6,885	7,154
From one to two years		6,117	6,848
From two to five years		15,294	17,985
Over five years		4,188	5,582
Total operating lease commitments payable		<u>32,484</u>	<u>37,569</u>
Operating Lease Commitments Receivable			
One year or less		(106)	(90)
From one to two years		(115)	(96)
From two to five years		(396)	(372)
Over five years		-	(113)
Total operating lease commitments receivable		<u>(617)</u>	<u>(671)</u>

There are no Administered Commitments

The above schedule should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
AGENCY SCHEDULE OF CONTINGENCIES

As at 30 June 2000

	Note	1999-2000 \$'000	1998-1999 \$'000
CONTINGENCIES		N/A*	N/A*

SCHEDULE OF UNQUANTIFIABLE CONTINGENCIES

* If a matter being prosecuted by the DPP is defended successfully, the court may order that the DPP meet certain costs incurred by the defence. If a matter is being prosecuted by the DPP and Assets are frozen under the Proceeds of Crime Act, this Office gives an undertaking against potential losses in respect of Assets administered by the Commonwealth. If the related prosecution is unsuccessful, damages can be awarded against the DPP. Costs and damages so awarded are met from the DPP or client organisations annual appropriations for Legal Expenses.

Although costs and damages have been awarded against the DPP and will continue to be awarded from time to time, the DPP is unable to declare an estimate of liabilities not recognised nor undertakings due to the uncertainty of the outcome of matters, but more particularly to the sensitivity of the information related to matters still before the courts.

There are no Administered Contingencies

The above schedule should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

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OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2000

Note 1 - Objectives of the Office

The objective of the Office of the Commonwealth Director of Public Prosecutions is to provide a fair, effective and efficient prosecution service to the Commonwealth and to the people of Australia.

The Office has one outcome:

To contribute to the safety and well-being of the people of Australia and to help protect the resources of the Commonwealth through the maintenance of law and order and by combating crime.

Note 2 - Summary of significant accounting policies

2.1 Basis of Accounting

The financial statements are required by section 49 of the *Financial Management and Accountability Act 1997 (FMA)*, and are a general purpose financial report.

The statements have been prepared in accordance with:

- *Requirements for the Preparation of Financial Statements of Commonwealth Agencies and Authorities* made by the Minister for Finance and Administration in August 1999 (Schedule 2 to the Financial Management and Accountability (FMA) Orders);
- Australian Accounting Standards;
- Other authoritative pronouncements of the Australian Accounting Standards Boards; and
- The Consensus Views of the Urgent Issues Group.

The statements have been prepared having regard to:

- Statements of Accounting Concepts; and
- The Explanatory Notes to Schedule 2 issued by the Department of Finance and Administration.

The financial statements have been prepared on an accrual basis and are in accordance with historical cost convention, except for certain assets, that as noted are at valuation. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position.

The continued existence of the Office in its present form, and with its present programs, is dependent on Government policy and on continuing appropriations by Parliament for the Office's administration and programs.

2.2 Changes to Accounting Policy

Changes to accounting policy have been identified in this note under their appropriate headings.

2.3 Agency and Administered Items

Agency assets, liabilities, revenues and expenses are those that are controlled by the Office, including:

- computers, plant and equipment used in providing goods and services;
- liabilities for employee entitlements;
- revenues from running costs appropriations; and
- employee expenses and other administrative expenses incurred in providing goods and services.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2000

Note 2 - Summary of significant accounting policies (cont)

Administered items are those items, which are controlled by the Commonwealth Government and managed or oversighted by the Office on behalf of the Commonwealth Government. Items classified as administered include:

- administered fines and costs receivables awarded to the Commonwealth;
- administered fines and costs revenue and expenses; and
- miscellaneous revenue collected and deposited into the CRF.

The purpose of the separation of agency and administered items is to enable assessment of administrative efficiency of the Office in providing goods and services.

The basis of accounting described in Note 2.1 applies to both agency and administered items.

Administered Items are distinguished from agency items in the financial statements by shading.

2.4 Reporting by Outcome

A comparison of Budget and Actual figures by outcome specified in the Appropriation Acts relevant to the Office is presented in Note 37. The net cost to Budget outcomes shown includes intra-government costs that are eliminated in the actual budget outcome for the Government overall.

2.5 Revenues from Government

Revenues from Government are revenues relating to the core operating activities of the Office. Policies for accounting for revenue from government follow; amounts and other details are given in Note 4.

From 1 July 1999, the Commonwealth Budget has been prepared under an accruals framework. Appropriations to the Office are recognised as revenue to the extent they have been received into the Office's bank account or are entitled to be received by the Office at year-end.

The appropriations for agency capital items for 1999-2000 include, as carryovers, the re-appropriation to the Office of the certain unspent amounts from 1998-1999. These amounts were recognised directly in equity in the financial statements for 1998-1999.

This is a change in the policy adopted in prior years when agency appropriations, other than running costs, were recognised as revenue to the extent that the appropriations were spent. Amounts appropriated for agency running costs were recognised as revenue in the year of appropriation, except to the extent of:

- Unspent amounts not automatically carried over into the new financial year; and
- Running cost borrowings.

The effect of this change is to reduce the revenue from government amount, shown on the Operating Statement, by \$2.027m in 1998-1999, which in turn increased the operating deficit.

2.6 Resources Received Free of Charge

Services received free of charge are recognised in the Statement of Revenues and Expenses as revenue when and only when a fair value can be reliably determined and the services would have been purchased if they had not been donated. Use of those resources is recognised in the Operating Statement.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

Note 2 - Summary of significant accounting policies (cont)

2.7 Net Revenue from Restructuring

In accordance with AAS29, assets and liabilities assumed by the Office as a consequence of restructuring are assumed at the amounts recognised by the transferring Agency prior to the transfer.

Before 1 July 1999 net assets received under a restructuring arrangement were recognised as revenue. From 1 July 1999 such asset transfers are designated as transactions of owners and adjusted directly against equity.

2.8 Employee Entitlements

The liability for employee entitlements includes provision for annual leave and long service leave. No provision has been made for sick leave, as sick leave is non-vesting, and the average sick leave taken in future years by employees of the Office is estimated to be less than the annual entitlement for sick leave.

The liability for annual leave and the current portion of long service leave reflects the value of total annual leave entitlements of all employees at 30 June 2000 and is recognised at the nominal amount.

The non-current portion of the liability for long service leave is recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at 30 June 2000.

The method of calculating the non-current long service amount changed in 1998-1999. In 1997-1998 the non-current long service leave was calculated as the accrual entitlement for all staff with more than 3.5 years service, times a factor of 0.95. In 1998-1999 the amount was calculated as the accrual entitlement, times the probability of a person achieving 10 years in the Public Service, discounted by the long term bond rate, times estimated future pay increases. These factors were based on a director's valuation.

During 1999-2000 the Office arranged for an actuarial assessment of its long service leave entitlements. This provided advice on the average length of service at which employees would take long service leave and what was the probability of employee reaching ten years service.

Staff employed by the Office contribute to the Commonwealth Superannuation Scheme and the Public Sector Superannuation Scheme. Employer contributions amounting to \$2,942,144 (1998-1999 - \$2,633,905) in relation to these schemes has been expensed in these Financial Statements.

Employer Superannuation Productivity Benefit contributions amounted to \$457,053 (1998-1999 - \$491,732)

No liability is shown for superannuation in the Agency Balance Sheet as the employer contributions fully extinguish the accruing liability that is assumed by the Commonwealth.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

Note 2 - Summary of significant accounting policies (cont)

2.9 Leases

A distinction is made between finance leases, which effectively transfer from the lessor to the lessee substantially all the risks and benefits incidental to ownership of leased non-current assets, and operating leases, under which the lessor effectively retains substantially all such risks and benefits.

Operating lease payments are charged to the Agency Operating Statement on a basis that is representative of the pattern of benefits derived from the leased assets. The net present value of future net outlays in respect of surplus space under non-cancellable lease arrangements is expensed in the period in which the space becomes surplus.

Operating lease receipts are charged to the Agency Operating Statement on a basis that is representative of the pattern of benefits derived from the leased assets.

Lease incentives taking the form of 'free' Leasehold Improvements and rent-free holidays are recognised as liabilities. These liabilities are reduced by allocating lease payments between rental expense and reduction of the liability.

2.10 Cash

Cash includes notes and coins held, deposits held at call with a Bank or Financial Institution. Term deposits with a maturity term of less than three months are classified as cash.

2.11 Financial Instruments

Accounting policies for financial instruments are stated at Note 42.

2.12 Acquisition of Assets

Assets are recorded at cost on acquisition except as stated below. The cost of acquisition includes the fair value of assets transferred in exchange and liabilities undertaken.

Assets acquired at no cost, or for nominal consideration, are initially recognised as assets and revenues at their fair value at the date of acquisition, unless acquired as a consequence of restructuring administrative arrangements. In the latter case, assets are initially recognised at the amounts at which they were recognised in the transferor Agency's accounts immediately prior to the restructuring.

2.13 Property, Plant and Equipment

Purchases of Property, Plant and Equipment are recognised initially as cost in the Agency Balance Sheet, except for purchases costing less than \$300, which are expensed in the year of acquisition (other than where they form part of a group of similar items which are significant in total). The \$300 threshold is not applied to Library Holdings and Artworks.

Revaluation

Schedule 2 requires that Property, Plant and Equipment be progressively revalued in accordance with the 'deprival' method of valuation by no later than 1 July 1999 and thereafter be revalued progressively on that basis every three years.

**OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

For the period ended 30 June 2000

Note 2 - Summary of significant accounting policies (cont)

As at 30 June 1999 the Office revalued all Assets, except purchased Software, using the deprival method.

During the 1998-1999 Financial Year, all property, plant and equipment assets acquired before 21 April 1999, except Library Assets, were subject to an Independent Revaluation, with an effective valuation date of 30/06/1999. The revaluation was conducted by members of the Australian Valuation Office, using the Deprival Method of valuation, having regard to estimated Current Replacement Costs. The individual valuers were Simon O'Leary AAPI MSAA and Bryan Hurrell FAPI. This valuation was undertaken to fulfil requirements as stated by the Department of Finance and Administration and forms part of an ongoing Asset Management policy in line with Australian Accounting Standards.

During the 1998-1999 Financial Year, a Directors' Valuation of the Library Assets was undertaken, with an effective valuation date of 30/06/1999. This valuation recognised Assets for the first time as well as revaluing Assets already recognised.

During the 1998-1999 Financial Year, Internally Developed Software was subject to an Independent Revaluation, with an effective date of 30/06/99. The revaluation was conducted by members of the Australian Valuation Office, using the Deprival Method of valuation, having regard to estimated Current Replacement Costs. The individual valuer was Wayne Timson AAPI. This valuation was undertaken to fulfil requirements as stated by the Department of Finance and Administration, and forms part of an ongoing Asset Management policy in line with Australian Accounting Standards.

In applying the deprival method, the Office values assets at their depreciated replacement cost. Any assets that would not be replaced or are surplus to requirements are valued at net realisable value. As at 30 June 2000 the Office had no assets in this situation.

The effect of revaluing using the deprival method is to reflect current replacement costs and ensure that the depreciation charge reflects the current cost of the service potential consumed during each period.

Recoverable amount test

Schedule 2 requires the application of the recoverable amount test to agency non-current assets in accordance with AAS 10 Accounting for the Revaluation of Non-Current Assets. The carrying amounts of these non-current assets have been reviewed to determine whether they are in excess of their recoverable amounts.

Depreciation and Amortisation

Depreciable property, plant and equipment assets are written-off to their estimated residual values over their estimated useful lives to the Office using, in all cases, the straight line method of depreciation. Leasehold improvements include office fit out and purpose built furniture, and are amortised on a straight-line basis over the lesser of the estimated useful life of the improvements or the unexpired period of the lease.

Depreciation/Amortisation rates (useful lives), and the methods, are reviewed at each balance date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate. Residuals are re-estimated for a change in prices only when the assets are revalued.

**OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

For the period ended 30 June 2000

Note 2 - Summary of significant accounting policies (cont)

Depreciation and amortisation rates applying to each class of depreciable Asset were:

<u>Class</u>	<u>1999-2000</u>	<u>1998-1999</u>
Leasehold Improvements	Lease Term	Lease Term
Property, Plant and Equipment	2 – 30 years	4 – 23 years
Intangibles	4 – 13 years	4 – 11 years

The aggregate amount of Depreciation allocated for each class of asset during the reporting period is disclosed in Note 9.

The effect on depreciation and amortisation expense for 1999-2000 as a result of the June 1999 revaluation were increases (decrease) of:

<u>Class</u>	<u>\$'000</u>
Leasehold Improvements	399
Property, Plant and Equipment	(162)
Intangibles	237

2.14 Taxation

The Office is exempt from all forms of taxation with the exception of fringe benefits tax and the goods and services tax.

2.15 Foreign Currency

Transactions denominated in a foreign currency are converted at the exchange rate at the date of the transaction.

2.16 Capital Use Charge

A capital use charge of 12% is imposed by the Commonwealth on the net agency assets of the Office. The charge is adjusted to take account of asset gifts and revaluation increments.

2.17 Insurance

The Commonwealth's insurable risk managed fund, Comcover, commenced operations in 1998-1999. The Office has insured with the fund for risks other than worker's compensation, which is dealt with via continuing arrangements with Comcare.

2.18 Comparative Figures

Comparative figures have been adjusted to conform with changes in presentation in these Financial Statements.

Comparatives are not presented in Notes dealing with the Reporting on Outcomes, due to 1999-2000 being the first year of the implementation of accrual budgeting.

2.19 Rounding

Amounts have been rounded to the nearest \$1,000 except in relation to the following:

- act of grace payments and waivers;
- remuneration of executives; and
- remuneration of auditors.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

Note 2 - Summary of significant accounting policies (cont)

2.20 Commitments

The amount shown as legal services commitments on the Schedule of Commitments represents estimated costs where legal counsel has been engaged to act on behalf of the Office. Although legal services cannot be contracted, these estimates are undertakings that are expected to create future liabilities.

Note 3 - Events Occurring After Balance Date

There were no events occurring after balance date that had any material effect on the 1999-2000 Financial Statements.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

	1999-2000 \$'000	1998-1999 \$'000
<u>Note 4 - Revenues from Government</u>		
Appropriations for outputs	56,176	53,015
Resources received free of charge	60	248
Total	<u>56,236</u>	<u>53,263</u>
<u>Note 5 - Sales of goods and services</u>		
Provision of goods	18	15
Operating lease rental revenue	97	83
Rendering of services revenue	220	-
Other	20	18
Total	<u>355</u>	<u>116</u>
<u>Note 6 - Other operating revenues</u>		
Employment subsidies	33	23
Grant - Y2K funding	-	155
Civil costs awarded	241	-
Other ¹	9	69
Total	<u>283</u>	<u>247</u>
¹ Other includes \$6K (1998-1999 \$6K) for the notional value attributed to space provided free of charge by the Victorian Department of Justice.		
<u>Note 7 - Employee expenses</u>		
Remuneration (for services provided) ¹	27,611	27,158
Leave entitlements - increase (decrease)	6	1,484
Separation and redundancy payments	646	167
Total remuneration	<u>28,263</u>	<u>28,809</u>
Other employee expenses	800	746
Total	<u>29,063</u>	<u>29,555</u>
¹ Remuneration includes \$431K (1998-1999 \$378K) for operating leases on motor vehicles.		
<u>Note 8 - Supplier expenses</u>		
Supply of goods and services	17,361	18,029
Operating leases	5,219	5,075
Total	<u>22,580</u>	<u>23,104</u>

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

	1999-2000 \$'000	1998-1999 \$'000
<u>Note 9 - Depreciation and amortisation</u>		
Leasehold improvements	1,564	1,492
Plant and equipment	2,010	1,569
Intangibles	713	387
Total	<u>4,287</u>	<u>3,448</u>

Note 10 - Write-down of assets

Financial assets		
Cash balance at 30/06/1998 overstated	-	4
Non-financial assets		
Plant and equipment - revaluation decrement	-	29
Total	<u>-</u>	<u>33</u>

Note 11 - Net losses from sale of assets

Plant and equipment	124	350
Intangibles	1	20
Total	<u>125</u>	<u>370</u>

Note 12 - Other operating expenses

Costs awarded against the Commonwealth	1,067	2,930
Total	<u>1,067</u>	<u>2,930</u>

Note 13 - Extraordinary items

Restructuring

The prosecutions function in Tasmania and the Northern Territory was transferred from the Attorney General's Department as at 1 July 1998. The following assets and liabilities were recognised at the date of transfer:

Assets		
Cash	-	125
Plant and equipment	-	62
Total assets recognised	<u>-</u>	<u>187</u>
Liabilities		
Employee provisions	-	(130)
Total liabilities recognised	<u>-</u>	<u>(130)</u>
Net assets (liabilities) assumed	<u>-</u>	<u>57</u>

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

	1999-2000 \$'000	1998-1999 \$'000
Note 14 - Administered reversal of previous asset write-downs		
Decrease in provision for doubtful debts	286	-
Reinstate receivable previously written-off	14	28
Total	<u>300</u>	<u>28</u>

Note 15 - Administered fees and fines		
Fines and costs	3,417	3,945
Transfer of accounts receivable from Attorney General's Department not recognised as at 1 July 1998	-	404
Total	<u>3,417</u>	<u>4,349</u>

Note 16 - Administered other operating revenue		
Forfeiture of bonds	163	-
Other	6	35
Total	<u>169</u>	<u>35</u>

Note 17 - Administered write-down of assets		
A significant amount of debts outstanding may not be recovered, as Fines and Costs may be converted by serving time in prison, by performing community service or similar provisions. A number of Fines and Costs are also written off as irrecoverable.		
Financial Assets		
Write-off	162	122
Prison sentence	477	365
Community service orders	151	187
Transferred to other Agencies	478	359
Increase in provision for doubtful debts	-	197
Total	<u>1,268</u>	<u>1,230</u>

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

	1999-2000 \$'000	1998-1999 \$'000
Note 18 - Cash		
Cash at bank	736	48
Cash on hand	60	54
Cash in Official Public Account	-	57
Term deposit	4,820	-
Total	<u>5,616</u>	<u>159</u>

Note 19 - Receivables

Appropriations	-	2,027
Goods and services	26	2
GST credits recoverable	50	-
Other ¹	961	1,012
Total	<u>1,037</u>	<u>3,041</u>

1 Other receivables includes the right to receive fitout.

Appropriation, goods and services and GST receivables are aged as follows:

Not overdue	76	2,029
Overdue less than 30 days	-	-
Overdue 30 to 60 days	-	-
Overdue 60 to 90 days	-	-
Overdue more than 90 days	-	-
Total	<u>76</u>	<u>2,029</u>

Note 20 - Land and buildings

Leasehold improvements at cost	2,601	451
Accumulated amortisation	<u>(1,087)</u>	<u>(151)</u>
	1,514	300
Leasehold improvements at valuation - 30/06/1999	15,762	14,942
Accumulated amortisation	<u>(10,383)</u>	<u>(8,958)</u>
	5,379	5,984
Leasehold improvements under construction	101	29
Total buildings	<u>6,994</u>	<u>6,313</u>

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

	1999-2000 \$'000	1998-1999 \$'000
<u>Note 21 - Infrastructure, plant and equipment</u>		
Computers at cost	866	686
Accumulated depreciation	(241)	(15)
	<u>625</u>	<u>671</u>
Computers at valuation - 30/06/1999	3,664	4,388
Accumulated depreciation	(2,480)	(2,215)
	<u>1,184</u>	<u>2,173</u>
Furniture at cost	769	52
Accumulated depreciation	(123)	(20)
	<u>646</u>	<u>32</u>
Furniture at valuation - 30/06/1999	1,977	2,147
Accumulated depreciation	(1,090)	(1,210)
	<u>887</u>	<u>937</u>
Other plant and equipment at cost	297	194
Accumulated depreciation	(44)	(2)
	<u>253</u>	<u>192</u>
Other plant and equipment at valuation - 30/06/1999	2,225	2,386
Accumulated depreciation	(1,472)	(1,400)
	<u>753</u>	<u>986</u>
Artwork at valuation - 30/06/1999	168	168
Accumulated depreciation	(16)	-
	<u>152</u>	<u>168</u>
Library holdings at valuation - 30/06/1999	2,909	2,734
Accumulated depreciation	(160)	-
	<u>2,749</u>	<u>2,734</u>
Total plant and equipment	<u><u>7,249</u></u>	<u><u>7,893</u></u>
<u>Note 22 - Intangibles</u>		
Software at cost	2,215	1,998
Accumulated amortisation	(1,423)	(1,026)
	<u>792</u>	<u>972</u>
Software at valuation - 30/06/1999	1,280	1,280
Accumulated amortisation	(602)	(364)
	<u>678</u>	<u>916</u>
Total intangible assets	<u><u>1,470</u></u>	<u><u>1,888</u></u>

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2000

Note 23 - Analysis of land, buildings, plant, equipment and intangibles

A. Movement summary for reporting period for all assets irrespective of valuation basis

Item	Buildings \$'000	Plant and equipment \$'000	Intangibles \$'000	Total \$'000
Gross value at beginning of period	15,423	12,756	3,277	31,456
Additions	1,477	631	294	2,402
Disposals	-	(1,108)	(79)	(1,187)
Revaluations	-	-	-	-
Assets transferred in / (out)	(29)	40	4	15
Other movements	796	556	-	1,352
Gross value at end of reporting period	<u>17,667</u>	<u>12,875</u>	<u>3,496</u>	<u>34,038</u>
Accumulated depreciation / amortisation at beginning of reporting period	9,109	4,863	1,390	15,362
Depreciation / amortisation charge for assets held at beginning of reporting period	1,518	1,876	705	4,099
Depreciation / amortisation charge for additions	46	134	8	188
Disposals	-	(954)	(78)	(1,032)
Revaluations	-	(307)	-	(307)
Assets transferred in / (out)	-	14	1	15
Other movements	-	-	-	-
Accumulated depreciation / amortisation at end of reporting period	<u>10,673</u>	<u>5,626</u>	<u>2,026</u>	<u>18,325</u>
Net book value at end of reporting period	<u>6,994</u>	<u>7,249</u>	<u>1,470</u>	<u>15,713</u>
Net book value at beginning of reporting period	<u>6,314</u>	<u>7,893</u>	<u>1,887</u>	<u>16,094</u>

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**For the period ended 30 June 2000

Note 23 - Analysis of land, buildings, plant, equipment and intangibles**B. Summary of balances of assets held at valuation at end of reporting period**

Item	Buildings \$'000	Plant and equipment \$'000	Intangibles \$'000	Total \$'000
As at end of reporting period				
Gross value	15,762	10,943	1,280	27,985
Accumulated depreciation / amortisation	10,383	5,218	602	16,203
Net book value at end of reporting period	<u>5,379</u>	<u>5,725</u>	<u>678</u>	<u>11,782</u>
As at beginning of reporting period				
Gross value	14,942	11,823	1,280	28,045
Accumulated depreciation / amortisation	8,958	4,825	364	14,147
Net book value at end of reporting period	<u>5,984</u>	<u>6,998</u>	<u>916</u>	<u>13,898</u>

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

	1999-2000	1998-1999
	\$'000	\$'000
<u>Note 24 - Other non-financial assets</u>		
Prepayments made	957	1,317
Total	957	1,317
<u>Note 25 - Other debt</u>		
Lease incentives	5,653	6,110
Total	5,653	6,110
<u>Note 26 - Employee provisions and payables</u>		
Salaries and wages	579	434
Leave	7,337	8,212
Separations and redundancies	290	-
Other	431	-
Total	8,637	8,646
<u>Note 27 - Suppliers provisions and payables</u>		
Trade Creditors	3,828	2,103
Provision for fitout restoration	761	712
Total	4,589	2,815
<u>Note 28 - Other provisions and payables</u>		
Prepayments received	30	-
Total	30	-

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2000

Note 29 - Equity

	Capital		Accumulated Results		Asset Revaluation Reserve		Total Equity	
	1999-2000 \$'000	1998-1999 \$'000	1999-2000 \$'000	1998-1999 \$'000	1999-2000 \$'000	1998-1999 \$'000	1999-2000 \$'000	1998-1999 \$'000
Balance at 1 July	2,027	-	(2,303)	1,430	3,316	1,442	3,040	2,872
Capital injection	-	2,027					-	2,027
Operating result			6	(5,757)			6	(5,757)
Adjustments to Accumulated Results:								
Recognition of assets not previously recognised			495	2,024			495	2,024
Correction to employee provision for 1998-1999			881	-			881	-
Capital use charge			(366)	-			(366)	-
Net revaluation increases					307	1,874	307	1,874
Balance at 30 June	2,027	2,027	(1,287)	(2,303)	3,623	3,316	4,363	3,040

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

	1999-2000 \$'000	1998-1999 \$'000
Note 30 - Administered cash		
Cash at bank	40	224
Total	<u>40</u>	<u>224</u>

Note 31 - Administered receivables		
Fines and Costs	6,294	6,300
Less : Provision for doubtful debts	(1,099)	(1,386)
Total	<u>5,195</u>	<u>4,914</u>
Fines and costs receivable are aged as follows:		
Not overdue	888	963
Overdue less than 30 days	212	309
Overdue 30 to 60 days	134	192
Overdue 60 to 90 days	77	118
Overdue more than 90 days	4,983	4,718
Total	<u>6,294</u>	<u>6,300</u>

Note 32 - Administered Equity		
Accumulated Results		
Balance at 1 July	5,138	4,428
Operating result	97	710
Balance at 30 June	<u>5,235</u>	<u>5,138</u>

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

	1999-2000	1998-1999
	\$'000	\$'000
Note 33 - Cash flow reconciliation		
Reconciliation of operating surplus to the net cash provided by operating activities:		
Operating surplus (deficit) before extraordinary items	6	(5,814)
Extraordinary item - Restructuring	-	57
Net Surplus (deficit)	6	(5,757)
Depreciation	4,287	3,448
Loss on sale of non-current assets	125	371
Cancel prior year cheques	-	4
Opening balance cash adjustment	-	4
Assets not previously recognised	-	(30)
Decrease (increase) in receivables	(74)	3,302
Decrease (increase) in prepayments	360	574
Increase (decrease) in debt	(1,257)	(846)
Increase (decrease) in employee liabilities	872	1,300
Increase (decrease) in supplier liabilities	1,546	(518)
Increase (decrease) in other liabilities	30	-
Net cash provided by operating activities	5,895	1,852

Note 34 - Administered Cash flow reconciliation

Reconciliation of net contribution to budget outcomes to net cash provided by operating activities:

Net contribution to budget outcome	2,618	3,182
Cash to Commonwealth Public Account	(2,521)	(2,472)
Decrease (increase) in receivables	(281)	(697)
Net cash from operating activities	(184)	13

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

1999-2000
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Note 35 - Appropriations

A Agency appropriations

Annual Appropriations for Agency items (price of outputs)

Balance available at beginning of period	-
Add: Appropriations Acts 1 and 3 credits:	
Section 6 - Act 1 - basic appropriations (budget)	56,176,000
Section 6 - Act 3 - basic appropriations	-
Section 9 - Adjustments	-
Section 10 - Advance to the Minister for Finance	-
Section 11 - Comcover receipts	-
Add : FMA Act	
Section 30 appropriations	-
Section 31 appropriations	940,094
Total appropriations available for the period	57,116,094
Payments for the period	51,659,001
Balance of appropriations for outputs at end of period	5,457,094

Annual Appropriations for Agency non-revenue items

Equity injections

Balance available at beginning of period	-
Add: Appropriations Act 2 (budget)	2,500,000
Add: Appropriations Act 4	(473,000)
Add: Advance to the Minister for Finance	-
Add: FMA Act Section 30 appropriations	-
Total appropriations available for the period	2,027,000
Payments debited during the period	2,027,000
Balance of appropriations for capital at end of period	-

There were no loans or carryovers in the reporting period.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

1999-2000
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Note 36 - Special Accounts

Other Trust Moneys

Legal authority - *Financial Management and Accountability Act 1997*; s20

Purpose - for the receipt of money temporarily held on trust or otherwise for the benefit of a person or entity other than the Commonwealth

Fines & Costs Component

Balance at beginning of the reporting period	224,104
Add: Receipts from appropriations	-
Receipts from other sources	2,860,007
	<u>3,084,111</u>
Less: Payments in reporting period	<u>(3,044,361)</u>
Balance at end of reporting period	<u><u>39,750</u></u>

Bonds Component

Balance at beginning of the reporting period	178,394
Add: Receipts from appropriations	-
Receipts from other sources	1,258
	<u>179,652</u>
Less: Payments in reporting period	<u>(163,394)</u>
Balance at end of reporting period	<u><u>16,258</u></u>

Note 37 - Reporting by Outcomes

	Outcome 1	
	Budget	Actual
	\$'000	\$'000
Net subsidies, benefits and grant expenses	-	-
Other administered expenses	-	1,268
Total net administered expenses	-	<u>1,268</u>
Add net cost of entity outputs	<u>54,415</u>	<u>56,230</u>
Outcome before extraordinary items	<u>54,415</u>	<u>57,498</u>
Extraordinary items	-	-
Net cost to Budget outcome	<u><u>54,415</u></u>	<u><u>57,498</u></u>
Total assets deployed at end of reporting period	22,743	28,558
Net assets deployed at end of reporting period	8,600	9,598

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
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For the period ended 30 June 2000

1999-2000
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Note 37 - Reporting by Outcomes (cont)

Major Agency Revenues & Expenses by outcome

	Outcome 1
	\$'000
Major expenses	
Employees	29,063
Suppliers	22,580
Depreciation	4,287
Major sources of revenues other than from government	
Sales of goods and services	355
Interest	254
Other - Civil costs awarded	241

Major Administered Revenues & Expenses by outcome

	Outcome 1
	\$'000
Major expenses	
Write-down of assets	1,268
Major sources of revenues other than from government	
Fees and Fines	3,417

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2000

Note 37 - Reporting by Outcomes

	Administered Expenses				Departmental Outputs					Total Appropriations	Total Expenses
	\$'000				\$'000					\$'000	\$'000
	Expenses against Special Appropriations	Expenses against Annual Appropriations		Total Administered Expenses [A]	Expenses against Revenue from Government (Appropriations) [B]			Expenses against Revenue from other sources [C]	Total Expenses against Outputs	[D] = [A] + [B]	
		Appropriation Acts 1 & 3	Appropriation Acts 2 & 4		Special Appropriations	Annual Appropriation Acts	Total				
Outcome 1											
Actual	-	-	-	-	-	56,176	56,176	946	57,122	56,176	57,122
Budget	-	-	-	-	-	56,176	56,176	363	56,539	56,176	56,539
Appropriation Act 2 Departmental Capital											
									Actual	2,027	
									Budget	2,500	
Total Appropriations											
									Actual	58,203	
									Budget	58,676	

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2000

1999-2000 1998-1999

Note 38 - Executive remuneration

The number of Executives who received or were due to receive total remuneration of \$100,000 or more:

	Number	Number
\$100,000 to \$110,000	-	15
\$110,000 to \$120,000	10	7
\$120,000 to \$130,000	13	2
\$130,000 to \$140,000	5	2
\$140,000 to \$150,000	3	1
\$150,000 to \$160,000	-	-
\$160,000 to \$170,000	1	-
\$170,000 to \$180,000	-	1
\$180,000 to \$190,000	1	-
\$190,000 to \$200,000	-	1
\$200,000 to \$210,000	-	-
\$210,000 to \$220,000	1	-
Total	<u>34</u>	<u>29</u>

The aggregate amount of total remuneration of the executives included above

\$4,467,616 \$3,404,189

The aggregate amount of separation and redundancy payments of the executives included above

\$ - \$ -

Note 39 - Services provided by the Auditor-General

Financial Statement audit services are provided free of charge to the Agency. The fair value of audit services provided was:

Agency	\$ 60,000	\$ 61,500
Total	<u>\$ 60,000</u>	<u>\$ 61,500</u>

No other services were provided.

Note 40 - Act of Grace payments, Waivers and Defective Administration Scheme

Act of Grace payments	Nil	Nil
Waivers made pursuant to subsection 34(1) of the <i>Financial Management and Accountability Act 1997</i>	Nil	Nil
Defective Administration Scheme	Nil	Nil
Total	<u>\$ -</u>	<u>\$ -</u>

Note 41 - Average staffing level

Agency - number of full time equivalents **392** 402

**OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
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For the period ended 30 June 2000

Note 42 – Financial Instruments

a) Terms, conditions and accounting policies

Financial Instrument	Note	Accounting Policies and Methods (including recognition criteria and measurement basis)	Nature of Underlying Instrument (including significant terms & conditions affecting the amount, timing and certainty of cash flows)
<i>Financial Assets</i>		Financial Assets are recognised when control over future economic benefits is established and the amount of the benefit can be readily measured.	
Cash – at Bank - Agency	18	Deposits are recognised at their nominal amounts. Interest on the account is credited to revenue as it accrues.	The Agency maintains a group of accounts with the Reserve Bank of Australia for its for daily activities. End of day balances are swept into the Official Public Account nightly and returned at the beginning of the following business day. Interest is earned from the Department of Finance and Administration. Interest rates have average 4.2% (1998-1999 = Nil). Interest is paid quarterly.
Cash – at Bank - Administered	30	Deposits are recognised at their nominal amounts. Interest on the accounts is paid to the Commonwealth and is not reported by the Agency.	The Agency maintains a group of Administered accounts with the Reserve Bank of Australia for its administered activities. There are eight accounts for the holding of money pending disbursement to other Commonwealth and State Agencies, and to the Commonwealth. The money disbursed to the Commonwealth is transferred to a separate account from which the end of day balances are swept into the Official Public Account and retained. No interest is earned on these accounts
Cash – Term deposit - Agency	18	Deposits are recognised at their nominal amounts. Interest on the account is credited to revenue as it accrues.	The Agency transfers funds surplus to immediate requirements into term deposits with the Reserve Bank of Australia. Interest is earned from Department of Finance and Administration. Interest is paid on maturity of the term deposit.
Receivables – Goods and services & GST credits - Agency	19	Receivables are reported at the nominal amounts due less any provision for bad or doubtful debts where applicable. Collectability of debts is reviewed at balance date. Provisions are made when collection of the debt is judged to be less rather than more likely.	Receivables are with the Commonwealth and external entities. Receivables consist of GST recoveries and other recoveries.

**OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

For the period ended 30 June 2000

Note 42 – Financial Instruments (cont)

a) Terms, conditions and accounting policies (cont)

Financial Instrument	Note	Accounting Policies and Methods (including recognition criteria and measurement basis)	Nature of Underlying Instrument (including significant terms & conditions affecting the amount, timing and certainty of cash flows)
Receivables – Fines and Costs - Administered	31	Receivables are reported at the nominal amounts due less any provision for bad or doubtful debts where applicable. Collectability of debts is reviewed at balance date. Provisions are made when collection of the debt is judged to be less rather than more likely.	Receivables are with external entities. Receivables consist of Fines and Costs awarded in criminal cases prosecuted by the Agency
<i>Financial Liabilities</i>		Financial Liabilities are recognised when a present obligation to another party is entered into and the amount of the liability can be reliably measured.	
Suppliers provisions and payables – Trade creditors - Agency	27	Creditors and Accruals are recognised at their nominal amounts, being the amounts at which the liabilities will be settled. Liabilities are recognised to the extent that the goods and services have been received (and irrespective of having been invoiced).	Creditors are entities that are part of the Commonwealth legal entity and external to the Commonwealth. Settlement is usually made net 30 days.

**OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

For the period ended 30 June 2000

Note 42 - Financial Instruments (cont)

(b) Interest Rate Risk: Agency

Financial Instrument	Notes	Floating Interest Rate		Fixed Interest Rate								Non-Interest Bearing		Total		Weighted Average Effective Interest Rate		
				1 year or less		1 to 2 years		2 to 5 years		> 5 years								
		1999-2000	1998-1999	1999-2000	1998-1999	1999-2000	1998-1999	1999-2000	1998-1999	1999-2000	1998-1999	1999-2000	1998-1999	1999-2000	1998-1999	1999-2000	1998-1999	%
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000		
Financial Assets																		
Cash at bank	18	736	48										736	48			4.2%	n/a
Cash on term deposit	18			4,820	-								4,820	-			5.3%	n/a
Accounts receivable	19											26	2,029	26	2,029		n/a	n/a
Total Financial Assets (Recognised)		736	48	4,820	-	-	-	-	-	-	-	26	2,029	5,582	2,077			
Total Agency Assets														23,323	20,611			
Financial Liabilities																		
Accounts payable -Trade creditors	27											3,828	2,103	3,828	2,103		n/a	n/a
Total Financial Liabilities (Recognised)		-	-	-	-	-	-	-	-	-	-	3,828	2,103	3,828	2,103			
Total Agency Liabilities														18,960	17,571			
(b) Interest Rate Risk: Administered																		
Financial Assets																		
Cash at bank	30											40	224	40	224		n/a	n/a
Receivables - Fees and Fines	31											5,195	4,914	5,195	4,914		n/a	n/a
Total Financial Assets (Recognised)		-	-	-	-	-	-	-	-	-	-	5,235	5,138	5,235	5,138			
Total Administered Assets														5,235	5,138			

**OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

For the period ended 30 June 2000

Note 42 - Financial Instruments (cont)

(c) Net Fair Values of Agency Financial Assets and Liabilities

	Note	1999-2000		1998-1999	
		Total carrying amount \$'000	Aggregate net fair value \$'000	Total carrying amount \$'000	Aggregate net fair value \$'000
Departmental					
Financial Assets					
Cash at bank	18	736	736	48	48
Cash on term deposit	18	4,820	4,820	-	-
Accounts receivable	19	26	26	2,029	2,029
Total Financial Assets		5,582	5,582	2,077	2,077
Financial Liabilities (Recognised)					
Accounts payable -Trade creditors	27	3,828	3,828	2,103	2,103
Total Financial Liabilities (Recognised)		3,828	3,828	2,103	2,103

Administered					
Financial Assets					
Cash at bank	30	40	40	224	224
Receivables - Fees and Fines	31	5,195	5,195	4,914	4,914
Total Financial Assets		5,235	5,235	5,138	5,138