

**OFFICE OF THE COMMONWEALTH
DIRECTOR OF PUBLIC PROSECUTIONS
INDEPENDENT AUDIT REPORT 2000-2001**

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

FINANCIAL STATEMENTS 2000-2001

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OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

STATEMENT OF FINANCIAL PERFORMANCE

For the period ended 30 June 2001

	Note	2000-2001 \$'000	1999-2000 \$'000
Revenues from ordinary activities			
Revenues from government	4	58,274	56,236
Sales of goods and services	5	1,101	355
Interest		470	254
Proceeds for sale of assets	6	127	31
Other	7	475	283
Total revenues from ordinary activities		<u>60,447</u>	<u>57,159</u>
Expenses from ordinary activities			
Employees	8	30,811	29,063
Suppliers	9	20,425	22,580
Depreciation and amortisation	10	4,041	4,287
Write-down of assets	11	11	64
Expenses for sale of assets	6	201	92
Other	12	82	1,067
Total expenses from ordinary activities		<u>55,571</u>	<u>57,153</u>
Net surplus (deficit)		<u>4,876</u>	<u>6</u>
Net surplus (deficit) attributable to the Commonwealth		4,876	6
Net credit (debit) to asset revaluation reserve	24	196	-
Other direct credits (debits) to equity	24	-	1,376
Total changes in equity other than contributions/ withdrawals of capital		5,072	1,382

The above statement should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

STATEMENT OF FINANCIAL POSITION

As at 30 June 2001

	Note	2000-2001 \$'000	1999-2000 \$'000
ASSETS			
Financial assets			
Cash	13	11,082	5,616
Receivables	14	1,023	1,037
Total financial assets		<u>12,105</u>	<u>6,653</u>
Non-financial assets			
Land and buildings	15,18	7,427	6,994
Infrastructure, plant and equipment	16,18	6,060	7,249
Intangibles	17,18	1,308	1,470
Other	19	844	957
Total non-financial assets		<u>15,639</u>	<u>16,670</u>
Total assets		<u>27,744</u>	<u>23,323</u>
LIABILITIES			
Debt			
Other	20	4,467	5,653
Total debt		<u>4,467</u>	<u>5,653</u>
Provisions			
Employees	21	9,740	8,637
Capital use		-	51
Total provisions		<u>9,740</u>	<u>8,688</u>
Payables			
Suppliers	22	5,133	4,589
Other	23	-	30
Total payables		<u>5,133</u>	<u>4,619</u>
Total liabilities		<u>19,340</u>	<u>18,960</u>
EQUITY			
Parent entity interest			
Capital	24	2,027	2,027
Accumulated results	24	2,558	(1,287)
Reserves	24	3,819	3,623
Total equity		<u>8,404</u>	<u>4,363</u>
Current liabilities		9,381	9,026
Non-current liabilities		9,959	9,934
Current assets		12,949	7,610
Non-current assets		14,795	15,713

The above statement should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

STATEMENT OF CASH FLOWS

For the period ended 30 June 2001

	Note	2000-2001 \$'000	1999-2000 \$'000
OPERATING ACTIVITIES			
Cash received			
Appropriations for outputs		58,105	56,176
Sales of goods and services		1,084	371
Interest		470	254
GST refunds		1,102	-
Other		305	283
Total cash received		<u>61,066</u>	<u>57,084</u>
Cash used			
Employees		29,516	28,190
Suppliers		23,081	21,932
Other		170	1,067
Total cash used		<u>52,767</u>	<u>51,189</u>
Net cash from operating activities	25	<u><u>8,299</u></u>	<u><u>5,895</u></u>
INVESTING ACTIVITIES			
Cash received			
Proceeds from sales of non-financial assets		31	32
Total cash received		<u>31</u>	<u>32</u>
Cash used			
Purchase of non-financial assets		1,630	2,182
Total cash used		<u>1,630</u>	<u>2,182</u>
Net cash from (used by) investing activities		<u><u>(1,599)</u></u>	<u><u>(2,150)</u></u>
FINANCING ACTIVITIES			
Cash received			
Other		-	2,027
Total cash received		<u>-</u>	<u>2,027</u>
Cash used			
Capital use paid		1,234	315
Total cash used		<u>1,234</u>	<u>315</u>
Net cash from (used by) financing activities		<u><u>(1,234)</u></u>	<u><u>1,712</u></u>
Net increase (decrease) in cash held		<u><u>5,466</u></u>	<u><u>5,457</u></u>
Cash at beginning of the reporting period		5,616	159
Cash at end of the reporting period		<u><u>11,082</u></u>	<u><u>5,616</u></u>

The above statement should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
SCHEDULE OF COMMITMENTS

As at 30 June 2001

	Note	2000-2001 \$'000	1999-2000 \$'000
BY TYPE			
Capital Commitments Payable			
Land and buildings		257	598
Infrastructure, plant and equipment		-	65
Intangibles		270	-
Total capital commitments payable		<u>527</u>	<u>663</u>
Other Commitments Payable			
Operating leases	2.5	34,706	32,484
Legal services		4,925	7,062
Goods and services (excluding legal services)		205	183
Other		100	-
Total other commitments payable		<u>39,936</u>	<u>39,729</u>
Commitments Receivable			
Sub-lease rental	2.5	(491)	(617)
Legal services		(1,100)	-
Other		(2,434)	(1,544)
Total commitments receivable		<u>(4,025)</u>	<u>(2,161)</u>
Net commitments		<u><u>36,438</u></u>	<u><u>38,231</u></u>
BY MATURITY			
All Net Commitments			
One year or less		10,582	12,809
From one to five years		20,592	21,564
Over five years		5,264	3,858
Total net commitments		<u>36,438</u>	<u>38,231</u>
Operating Lease Commitments Payable			
One year or less		7,680	6,885
From one to five years		21,235	21,411
Over five years		5,791	4,188
Total operating lease commitments payable		<u>34,706</u>	<u>32,484</u>
Operating Lease Commitments Receivable			
One year or less		(112)	(106)
From one to five years		(379)	(511)
Total operating lease commitments receivable		<u>(491)</u>	<u>(617)</u>

Commitments are GST inclusive where applicable

The above schedule should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

SCHEDULE OF CONTINGENCIES

As at 30 June 2001

	Note	2000-2001	1999-2000
		\$'000	\$'000
CONTINGENCIES		N/A*	N/A*

SCHEDULE OF UNQUANTIFIABLE CONTINGENCIES

* If a matter being prosecuted by the CDPP is defended unsuccessfully, the court may order that the DPP meet certain costs incurred by the defence. If a matter is being prosecuted by the CDPP and Assets are frozen under the *Proceeds of Crime Act*, this Office gives an undertaking against potential losses in respect of Assets administered by the Commonwealth. If the related prosecution is unsuccessful, damages can be awarded against the DPP. Costs and damages so awarded are met from the CDPP or client organisations annual appropriations.

Although costs and damages have been awarded against the CDPP and will continue to be awarded from time to time, the CDPP is unable to declare an estimate of liabilities not recognised nor undertakings due to the uncertainty of the outcome of matters, but more particularly to the sensitivity of the information related to matters still before the courts.

The above schedule should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

SCHEDULE OF ADMINISTERED REVENUES AND EXPENSES

For the period ended 30 June 2001

	Note	2000-2001 \$'000	1999-2000 \$'000
Revenues from ordinary activities			
Non-taxation			
Reversal of previous asset write-downs	34	26	300
Fees and fines	35	18,431	3,417
Other	36	14	169
Total non-taxation		<u>18,471</u>	<u>3,886</u>
Total revenues from ordinary activities		<u>18,471</u>	<u>3,886</u>
Expenses from ordinary activities			
Write-down of assets	37	3,004	790
Other	38	14,664	478
Total expenses from ordinary activities		<u>17,668</u>	<u>1,268</u>
Cash transferred to Official Commonwealth Public Account		1,915	2,521
Net increase (decrease) in administered net assets		<u>(1,112)</u>	<u>97</u>

The above Schedule should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS**SCHEDULE OF ADMINISTERED CASH FLOWS**

For the period ended 30 June 2001

	Note	2000-2001 \$'000	1999-2000 \$'000
OPERATING ACTIVITIES			
Cash received			
Fines and costs		2,350	2,849
Other		14	170
Total cash received		<u>2,364</u>	<u>3,019</u>
Cash used			
Cash to Official Public Account		1,915	2,521
Other		472	682
Total cash used		<u>2,387</u>	<u>3,203</u>
Net cash from operating activities	42	<u>(23)</u>	<u>(184)</u>
Net increase (decrease) in cash held		(23)	(184)
Cash at beginning of the reporting period		40	224
Cash at end of the reporting period		<u>17</u>	<u>40</u>

The above schedule should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS**SCHEDULE OF ADMINISTERED COMMITMENTS**

As at 30 June 2001

	Note	2000-2001	1999-2000
		\$'000	\$'000
COMMITMENTS		Nil	Nil

The above schedule should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS**SCHEDULE OF ADMINISTERED CONTINGENCIES**

As at 30 June 2001

	Note	2000-2001	1999-2000
		\$'000	\$'000
CONTINGENCIES		Nil	Nil

SCHEDULE OF UNQUANTIFIABLE CONTINGENCIES

Fines and costs receivables in the Schedule of Administered Assets and Liabilities are recorded at the amount set down in a decision by a Court. These decisions are subject to appeal, either by the Prosecution or by the Defence. If an appeal is succesful, the amount of fines and costs receivable may increase or decrease.

The CDPP is unable to declare an estimate of contingent gains or losses not recognised due to the uncertainty of the outcome of matters, but more particularly to the sensitivity of the information related to matters still before the courts.

The above schedule should be read in conjunction with the accompanying notes

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note	Description
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28	Reporting by Outcomes
29	Executive remuneration
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32	Average staffing level
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34	Administered reversal of previous asset write-downs
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36	Administered other operating revenue
37	Administered write-down of assets
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42	Administered Cash flow reconciliation
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OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 1 - Objectives of the Office

The objective of the Office of the Commonwealth Director of Public Prosecutions is to provide a fair, effective and efficient prosecution service to the Commonwealth and to the people of Australia.

The Office has one outcome:

To contribute to the safety and well-being of the people of Australia and to help protect the resources of the Commonwealth through the maintenance of law and order and by combating crime.

Note 2 - Summary of significant accounting policies

2.1 Basis of Accounting

The financial statements are required by section 49 of the *Financial Management and Accountability Act 1997 (FMA)*, and are a general purpose financial report.

The statements have been prepared in accordance with:

- Schedule 1 to the *Financial Management and Accountability (Financial Statements 2000-2001) Orders* made by the Minister for Finance and Administration for the preparation of Financial Statements;
- Australian Accounting Standards and Accounting Interpretations issued by Australian Accounting Standards Boards;
- Other authoritative pronouncements of the Australian Accounting Standards Boards; and
- The Consensus Views of the Urgent Issues Group.

The statements have been prepared having regard to:

- Statements of Accounting Concepts; and
- The Explanatory Notes to Schedule 1 and Guidance Notes issued by the Department of Finance and Administration.

The Agency Statements of Financial Performance and Financial Position have been prepared on an accrual basis and are in accordance with historical cost convention, except for certain assets, that as noted are at valuation. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position.

Assets and liabilities are recognised in the Agency Statement of Financial Position when and only when it is probable that future economic benefits will flow and the amounts of the assets and liabilities can be reliably measured. Assets and liabilities arising under agreements equally proportionately unperformed are however not recognised unless required by an Accounting Standard. Assets and liabilities which are unrecognised are reported in the Schedule of Commitments and the Schedule of Contingencies.

Revenues and expenses are recognised in the Agency Statement of Financial Performance when and only when the flow, consumption or loss of economic benefits has occurred and can be reliably measured.

The continued existence of the Office in its present form, and with its present programs, is dependent on Government policy and on continuing appropriations by Parliament for the Office's administration and programs.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 2 - Summary of significant accounting policies (cont)

The Schedules of Administered Revenues and Expenses, Assets and Liabilities and Cash Flows are prepared on the same basis and using the same policies as for Agency items, except where otherwise stated at Notes 2.17 to 2.19

Administered items are distinguished from agency items in the financial statements by shading.

2.2 Changes to Accounting Policy

The accounting policies used in the preparation of these financial statements are consistent with those used in 1999-2000.

2.3 Revenue

The revenues described in the Note are revenues relating to the core operating activities of the Agency.

A. Revenues from Government - Agency Appropriations

Appropriations for Agency outputs are recognised as revenue to the extent that the Minister for Finance and Administration is prepared to release appropriations for use (that is, the full amount of the appropriation passed by Parliament less any savings offered up at Additional Estimates and not subsequently released).

B. Resources Received Free of Charge

Services received free of charge are recognised as revenue when and only when a fair value can be reliably determined and the services would have been purchased if they had not been donated. Use of those resources is recognised as an expense.

Services received free of charge from other Commonwealth agencies are recorded as revenues from Government, those received from State Government agencies are recorded as other revenues.

C. Other Revenue

Revenue from the sale of goods is recognised upon delivery of goods to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue from the sale of non-current assets is recognised when control of the asset has passed to the buyer.

Revenue from the rendering of service is recognised by reference to the stage of completion of contracts or other agreements to provide services. The stage of completion is determined according to the proportion that costs incurred to date bear to the estimated total costs of the transaction.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 2 - Summary of significant accounting policies (cont)

2.4 Employee Entitlements

A. Leave

The liability for employee entitlements includes provision for annual leave and long service leave. No provision has been made for sick leave, as sick leave is non-vesting, and the average sick leave taken in future years by employees of the Office is estimated to be less than the annual entitlement for sick leave.

The liability for annual leave and the current portion of long service leave reflects the value of total annual leave entitlements of all employees at 30 June 2001 and is recognised at the nominal amount.

The non-current portion of the liability for long service leave is recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at 30 June 2001.

During 1999-2000 the Office arranged for an actuarial assessment of its long service leave entitlements. This provided advice on the average length of service at which employees would take long service leave and what was the probability of employee reaching ten years service. In determining the present value of the liability, the Office has taken into account pay increases through promotion and inflation.

In 2000-2001 the Office included for the first time the value of the employer on-costs attributable to the provision for employee leave entitlements. These on-costs cover expenses that the employer will incur when an employee takes leave, such as superannuation and the accrual of further leave. The amount of the on-cost takes into account the probability that leave is taken as leave rather than paid out on resignation, based on statistical analysis of actual data over the past three years. The amount recorded as an initial expense on 1 July 2000 is \$1,214,259.

B. Separation and redundancy

Provision is made for separation and redundancy payments in circumstances where the Office has formally identified positions as excess to requirements and a reliable estimate of the amount of the payments can be determined.

C. Superannuation

Ongoing staff employed by the Office contribute to the Commonwealth Superannuation Scheme and the Public Sector Superannuation Scheme. Employer contributions amounting to \$2,841,215 (1999-2000 - \$2,942,144) in relation to these schemes has been expensed in these Financial Statements.

Employer Superannuation Productivity Benefit contributions amounted to \$515,734 (1999-2000 - \$457,053)

Non-ongoing staff do not contribute to the above schemes. Employer contributions amounting to \$57,165 (1999-2000 - \$n/a [included in above 1999-2000 amounts]) in relation to these employees has been expensed in these Financial Statements.

No liability for superannuation is recognised as at 30 June as the employer contributions fully extinguish the accruing liability that is assumed by the Commonwealth.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 2 - Summary of significant accounting policies (cont)

2.5 Leases

A distinction is made between finance leases, which effectively transfer from the lessor to the lessee substantially all the risks and benefits incidental to ownership of leased non-current assets, and operating leases, under which the lessor effectively retains substantially all such risks and benefits.

Operating lease payments are expensed on a basis that is representative of the pattern of benefits derived from the leased assets. The net present value of future net outlays in respect of surplus space under non-cancellable lease arrangements is expensed in the period in which the space is recognised as surplus.

Operating lease receipts are credited on a basis that is representative of the pattern of benefits derived from the leased assets.

Lease incentives taking the form of 'free' Leasehold Improvements and rent-free holidays are recognised as liabilities. These liabilities are reduced by allocating lease payments between rental expense and reduction of the liability.

Operating leases included in the Schedule of Commitments are effectively non-cancellable and comprise:

<u>Nature of lease</u>	<u>General description of leasing arrangement</u>
Leases for office accommodation	<ul style="list-style-type: none">• Lease payments are subject to increases in accordance with the terms and conditions of each lease.• The initial term of the leases vary, as do the options to renew.
Leases for motor vehicles (for general office use and for senior executives' remuneration packages)	<ul style="list-style-type: none">• No contingent rentals exist.• There are no renewal or purchase options available to the Office.
Lease for computer equipment	<ul style="list-style-type: none">• The master planned rental agreement commenced w.e.f. 01.07.2001.• Lease payments are determined at the start of the lease made under the master planned rental agreement, are based on the prevailing interest rates at that time and are fixed for the lease period• The term of the lease can be extended.
Sub-lease for vacant office accommodation	<ul style="list-style-type: none">• Lease payments are subject to set bi-annual increases.• There is no option to renew.

The Office has no finance leases.

2.6 Cash

Cash includes notes and coins held, deposits held at call with a Bank or Financial Institution. Term deposits with a maturity term of less than three months are classified as cash.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 2 - Summary of significant accounting policies (cont)

2.7 Financial Instruments

Accounting policies for financial instruments are stated at Note 33.

2.8 Acquisition of Assets

Assets are recorded at cost on acquisition except as stated below. The cost of acquisition includes the fair value of assets transferred in exchange and liabilities undertaken.

Assets acquired at no cost, or for nominal consideration, are initially recognised as assets and revenues at their fair value at the date of acquisition, unless acquired as a consequence of restructuring administrative arrangements. In the latter case, assets are initially recognised at the amounts at which they were recognised in the transferor Agency's accounts immediately prior to the restructuring.

2.9 Property, Plant and Equipment

A. Asset Recognition Threshold

Purchases of Property, Plant and Equipment are recognised initially as cost in the Statement of Financial Position, except for purchases costing less than \$300, which are expensed in the year of acquisition (other than where they form part of a group of similar items which are significant in total). The \$300 threshold is not applied to Library Holdings and Artworks.

B. Revaluation

Property, Plant and Equipment are revalued progressively in accordance with the 'deprival' method of valuation in successive three-year cycles, so that no asset has a value greater than three years old.

During the 1998-1999 Financial Year, the Office revalued all Assets, except purchased Software, using the deprival method:

- all property, plant and equipment assets acquired before 21 April 1999, except Library Assets, were subject to an Independent Revaluation, with an effective valuation date of 30 June 1999. The revaluation was conducted by members of the Australian Valuation Office, using the Deprival Method of valuation, having regard to the estimated Current Replacement Costs. The individual valuers were Simon O'Leary AAPI MSA and Bryan Hurrell FAPI. This valuation was undertaken to fulfil requirements as stated by the Department of Finance and Administration and forms part of an ongoing Asset Management policy in line with Australian Accounting Standards;
- a Directors' Valuation of the Library Assets was undertaken, with an effective valuation date of 30 June 1999. This valuation recognised Assets for the first time as well as revaluing Assets already recognised; and
- Internally Developed Software was subject to an Independent Revaluation, with an effective date of 30 June 1999. The revaluation was conducted by members of the Australian Valuation Office, using the Deprival Method of valuation, having regard to the estimated Current Replacement Costs. The individual valuer was Wayne Timson AAPI. This valuation was undertaken to fulfil requirements as stated by the Department of Finance and Administration, and forms part of an ongoing Asset Management policy in line with Australian Accounting Standards.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 2 - Summary of significant accounting policies (cont)

In applying the deprival method, the Office values assets at their depreciated replacement cost. Any assets that would not be replaced or are surplus to requirements are valued at net realisable value. As at 30 June 2001 the Office had no assets in this situation.

The effect of revaluing using the deprival method is to reflect current replacement costs and ensure that the depreciation charge reflects the current cost of the service potential consumed during each period.

Property, plant and equipment assets, except Library Assets, acquired after 21 April 1999 are held at cost.

All assets are to be revalued during 2001-2002

C. Recoverable Amount Test

Schedule 1 requires the application of the recoverable amount test to agency non-current assets in accordance with *AAS 10 Accounting for the Revaluation of Non-Current Assets*. The carrying amounts of these non-current assets have been reviewed to determine whether they are in excess of their recoverable amounts.

D. Depreciation and Amortisation

Depreciable property, plant and equipment assets are written-off to their estimated residual values over their estimated useful lives to the Office using, in all cases, the straight-line method of depreciation. Leasehold improvements include office fit out and purpose built furniture, and are amortised on a straight-line basis over the lesser of the estimated useful life of the improvements or the unexpired period of the lease.

Depreciation/amortisation rates (useful lives), and the methods, are reviewed at each balance date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate. Residuals are re-estimated for a change in prices only when the assets are revalued.

Depreciation and amortisation rates applying to each class of depreciable Asset were:

<u>Class</u>	<u>2000-2001</u>	<u>1999-2000</u>
Leasehold Improvements	Lease Term	Lease Term
Property, Plant and Equipment	2 – 30 years	2 – 30 years
Intangibles	4 – 13 years	4 – 13 years

The aggregate amount of Depreciation allocated for each class of asset during the reporting period is disclosed in Note 10.

2.10 Taxation

The Office is exempt from all forms of taxation with the exception of fringe benefits tax and the goods and services tax. The goods and services tax is accounted for in accordance with UIG 31.

2.11 Foreign Currency

Transactions denominated in a foreign currency are converted at the exchange rate at the date of the transaction.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 2 - Summary of significant accounting policies (cont)

2.12 Capital Use Charge

A capital use charge of 12% is imposed by the Government on the net agency assets of the Office. The charge is adjusted to take account of asset gifts and revaluation increments during the year.

2.13 Insurance

The Office has insured for risks, other than worker's compensation, through the Government's insurable risk managed fund, Comcover. Worker's compensation is insured through Comcare.

2.14 Comparative Figures

Comparative figures have been adjusted to conform with changes in presentation in these Financial Statements where required.

2.15 Rounding

Amounts have been rounded to the nearest \$1,000 except in relation to the following:

- act of grace payments and waivers;
- remuneration of executives;
- remuneration of auditors; and
- appropriations.

2.16 Commitments

The amount shown as legal services commitments on the Schedule of Commitments represents estimated costs where legal counsel has been engaged to act on behalf of the Office. Although legal services cannot be contracted, these estimates are undertakings that are expected to create future liabilities.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 2 - Summary of significant accounting policies (cont)

2.17 Administered Items

From 2000-2001, the reported Administered Fines and Costs have been expanded in scope to include the total amount awarded to the Commonwealth, including amounts that will subsequently be paid to other Agencies of the Commonwealth. In previous years, only the amount that would be receivable directly by the Office was recorded. This expanded revenue recognition criteria resulted in a one off recognition of receivables of \$1.636m in 2000-2001 (included in Fines and Costs revenue), increased Fines and Costs revenue for 2000-2001 of \$13.581m and increased expenses of Transfers to Other Agencies of \$14.065m.

2.18 Administered Revenue

All revenues described in this note are revenues relating to the core operating activities performed by the Office on behalf of the Commonwealth.

A. *Other Revenue*

Fines and costs are set down in a decision by a Court and are recorded as revenue on the date of the Court's decision.

Where applicable, changes to the amount of fines and costs by subsequent appeals are recorded as a variation to the revenue (plus or minus) on the date of the Court's decision in respect of the appeal.

Reversal of previous write-downs occurs when a receivable written-off in a previous financial period is subsequently recovered.

2.19 Administered Expenses

All expenses described in this note are expenses relating to the core operating activities performed by the Office on behalf of the Commonwealth.

A. *Write-down of assets*

Receivables are written down on receipt of advice from the collection agency in the jurisdiction that the fines and costs have been converted to a prison sentence or a community service order, or are irrecoverable.

The collectability of receivables are reviewed at balance date and a provision is made when collection of the receivable is judged to be less rather than more likely.

B. *Transfers to other Agencies*

Fines and costs that are payable to another agency are recorded as an expense on confirmation that the receivable has been recognised by that agency. Similarly, fines and costs received by the Office that for the credit of another agency are recorded as an expense at the time the cash is paid.

2.20 Administered Receivables

The Office is not responsible for the collection of fees and fines, this being the responsibility of the Courts and/or State Collection Agencies.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 3 - Events Occurring After Balance Date

There were no events occurring after balance date that had any material effect on the 2000-2001 Financial Statements.

In July 2001 the Office entered into an operating lease for its desktop and notebook computer requirements. This will affect subsequent reporting periods as an increase in supplier expenses, offset by a reduction in the depreciation expense.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

	2000-2001 \$'000	1999-2000 \$'000
<u>Note 4 - Revenues from Government</u>		
Appropriations for outputs	58,105	56,176
Resources received free of charge	169	60
Total	<u>58,274</u>	<u>56,236</u>

Note 5 - Sales of goods and services

Provision of goods	10	18
Operating lease rental revenue	106	97
Rendering of services revenue	967	220
Other	18	20
Total	<u>1,101</u>	<u>355</u>

Note 6 - Proceeds and expenses from sale of assets

Non-financial assets		
Infrastructure, plant and equipment		
Receipts (proceeds) from sale	127	31
Expense from sale	(201)	(92)
Net profit (loss) from sales	<u>(74)</u>	<u>(61)</u>

Note 7 - Other operating revenues

Employment subsidies	-	33
Civil costs awarded	58	241
Resources received free of charge-Other Entities	283	6
Other	134	3
Total	<u>475</u>	<u>283</u>

Note 8 - Employee expenses

Remuneration (for services provided)	A 29,837	27,617
Separation and redundancy payments	172	646
Total remuneration	<u>30,009</u>	<u>28,263</u>
Other employee expenses	802	800
Total	<u>30,811</u>	<u>29,063</u>

A Remuneration includes \$385K (1999-2000 \$431K) for operating leases on motor vehicles.

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NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

	2000-2001	1999-2000
	\$'000	\$'000
<u>Note 9 - Supplier expenses</u>		
Supply of goods and services	14,901	17,361
Operating leases	5,524	5,219
Total	<u>20,425</u>	<u>22,580</u>

Note 10 - Depreciation and amortisation

The aggregate amounts of depreciation or amortisation expensed during the reporting period for each class of depreciable asset are as follows:

Leasehold improvements	1,760	1,564
Plant and equipment	1,753	2,010
Intangibles	528	713
Total	<u>4,041</u>	<u>4,287</u>

Note 11 - Write-down of assets

Financial assets		
Receivables	3	-
Non-financial assets - write-off		
Plant and equipment	5	63
Intangibles	3	1
Total	<u>11</u>	<u>64</u>

Note 12 - Other operating expenses

Costs awarded against the Commonwealth less Comcover recoveries	167 (85)	1,067 -
Total	<u>82</u>	<u>1,067</u>

Note 13 - Cash

Cash at bank	152	736
Cash on hand	52	60
Term deposit	10,878	4,820
Total	<u>11,082</u>	<u>5,616</u>

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

	2000-2001 \$'000	1999-2000 \$'000
Note 14 - Receivables		
Goods and services	178	20
GST credits recoverable	339	50
Interest	6	6
Lease incentives receivable	348	961
CUC receivable	152	-
Total	<u>1,023</u>	<u>1,037</u>

Receivables are aged as follows:

Not overdue	1,023	1,037
Overdue less than 30 days	-	-
Overdue 30 to 60 days	-	-
Overdue 60 to 90 days	-	-
Overdue more than 90 days	-	-
Total	<u>1,023</u>	<u>1,037</u>

Note 15 - Land and buildings

Leasehold improvements at cost		3,822	2,601
Accumulated amortisation		(632)	(1,087)
		<u>3,190</u>	<u>1,514</u>
Leasehold improvements at valuation - 30/06/1999	2.9B	11,707	15,762
Accumulated amortisation		(7,481)	(10,383)
		<u>4,226</u>	<u>5,379</u>
Leasehold improvements under construction		11	101
Total buildings		<u>7,427</u>	<u>6,994</u>

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

		2000-2001 \$'000	1999-2000 \$'000
Note 16 - Infrastructure, plant and equipment			
Computers at cost		1,005	866
Accumulated depreciation		(438)	(241)
		<u>567</u>	<u>625</u>
Computers at valuation - 30/06/1999	2.9B	1,940	3,664
Accumulated depreciation		(1,624)	(2,480)
		<u>316</u>	<u>1,184</u>
Furniture at cost		954	769
Accumulated depreciation		(246)	(123)
		<u>708</u>	<u>646</u>
Furniture at valuation - 30/06/1999	2.9B	1,755	1,977
Accumulated depreciation		(1,020)	(1,090)
		<u>735</u>	<u>887</u>
Other plant and equipment at cost		595	297
Accumulated depreciation		(98)	(44)
		<u>497</u>	<u>253</u>
Other plant and equipment at valuation - 30/06/1999	2.9B	2,119	2,225
Accumulated depreciation		(1,601)	(1,472)
		<u>518</u>	<u>753</u>
Artwork at valuation - 30/06/1999	2.9B	160	168
Accumulated depreciation		(30)	(16)
		<u>130</u>	<u>152</u>
Library holdings at valuation - 30/06/1999	2.9B	2,909	2,909
Accumulated depreciation		(320)	(160)
		<u>2,589</u>	<u>2,749</u>
Total plant and equipment		<u>6,060</u>	<u>7,249</u>
Note 17 - Intangibles			
Purchased software at cost		2,453	2,215
Accumulated amortisation		(1,649)	(1,423)
		<u>804</u>	<u>792</u>
Internally developed software at valuation - 30/06/1999	2.9B	1,279	1,280
Accumulated amortisation		(775)	(602)
		<u>504</u>	<u>678</u>
Total intangible assets		<u>1,308</u>	<u>1,470</u>

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 18 - Analysis of land, buildings, plant, equipment and intangibles

A. Movement summary for reporting period for all assets irrespective of valuation basis

Item	Buildings-leasehold improvements \$'000	Plant and equipment \$'000	Intangibles-computer software \$'000	Total \$'000
Gross value at beginning of reporting period	17,667	12,875	3,496	34,038
Additions: purchase of assets	1,906	764	366	3,036
Disposals	-	(2,158)	-	(2,158)
Write-offs	(4,500)	(54)	(132)	(4,686)
Revaluations: write-ups	357	-	-	357
Assets transferred in / (out)	(5)	5	-	-
Other movements	115	5	2	122
Gross value at end of reporting period	15,540	11,437	3,732	30,709
Accumulated depreciation / amortisation at beginning of	10,673	5,626	2,026	18,325
Depreciation / amortisation charge for the reporting period	1,760	1,753	528	4,041
Depreciation / amortisation charge for additions	-	-	-	-
Disposals	-	(1,956)	-	(1,956)
Write-offs	(4,500)	(49)	(129)	(4,678)
Revaluations: write-ups	161	-	-	161
Assets transferred in / (out)	-	1	(1)	-
Other movements	19	2	-	21
reporting period	8,113	5,377	2,424	15,914
Net book value at end of reporting period	7,427	6,060	1,308	14,795
Net book value at beginning of reporting period	6,994	7,249	1,470	15,713

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 18 - Analysis of land, buildings, plant, equipment and intangibles

B. Summary of balances of assets held at valuation at end of reporting period

Item	Buildings-leasehold improvements \$'000	Plant and equipment \$'000	Intangibles- computer software \$'000
As at end of reporting period			
Gross value	11,707	8,883	1,279
Accumulated depreciation / amortisation	7,481	4,595	775
Net book value at end of reporting period	4,226	4,288	504
As at beginning of reporting period			
Gross value	15,762	10,943	1,280
Accumulated depreciation / amortisation	10,383	5,218	602
Net book value at beginning of reporting period	5,379	5,725	678

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 18 - Analysis of land, buildings, plant, equipment and intangibles

C. Summary of assets under construction at end of reporting period

Item	Buildings-leasehold improvements \$'000	Plant and equipment \$'000	Intangibles- computer software \$'000	Total \$'000
As at end of reporting period				
Gross value	11	-	-	11
Accumulated depreciation / amortisation	-	-	-	-
Net book value at end of reporting period	<u>11</u>	<u>-</u>	<u>-</u>	<u>11</u>
As at beginning of reporting period				
Gross value	101	-	-	101
Accumulated depreciation / amortisation	-	-	-	-
Net book value at beginning of reporting period	<u>101</u>	<u>-</u>	<u>-</u>	<u>101</u>

No assets were held under finance lease during the reporting period.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2001

	2000-2001	1999-2000
	\$'000	\$'000
<u>Note 19 - Other non-financial assets</u>		
Prepayments made	844	957
Total	844	957
<u>Note 20 - Other debt</u>		
Lease incentives	4,467	5,653
Total	4,467	5,653
<u>Note 21 - Employee provisions and payables</u>		
Salaries and wages	765	579
Leave	2.4A 8,876	7,337
Separations and redundancies	-	290
Other	99	431
Total	9,740	8,637
Current	3,932	3,651
Non-current	5,808	4,986
<u>Note 22 - Suppliers provisions and payables</u>		
Trade Creditors	4,108	3,828
Provision for fitout restoration	889	761
Provision for rent on surplus space	136	-
Total	5,133	4,589
<u>Note 23 - Other provisions and payables</u>		
Prepayments received	-	30
Total	-	30

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2001

Note 24 - Equity

	Capital		Accumulated Results		Asset Revaluation Reserve		Total Equity	
	2000-2001	1999-2000	2000-2001	1999-2000	2000-2001	1999-2000	2000-2001	1999-2000
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Opening balance as at beginning of reporting period	2,027	2,027	(1,287)	(2,303)	3,623	3,316	4,363	3,040
Capital injection	-	-	-	-	-	-	-	-
Operating results	-	-	4,876	6	-	-	4,876	6
Adjustments to Accumulated Results:								
. Recognition of assets not previously recognised	-	-	-	495	-	-	-	495
. Correction to employee provision for 1998-1999	-	-	-	881	-	-	-	881
Capital Use Charge (CUC) payments	-	-	(1,031)	(366)	-	-	(1,031)	(366)
Net revaluation increment	-	-	-	-	196	307	196	307
Closing balance as at end of reporting period	2,027	2,027	2,558	(1,287)	3,819	3,623	8,404	4,363

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2001

	2000-2001	1999-2000
	\$'000	\$'000
Note 25 - Cash flow reconciliation		
Reconciliation of Cash per Statement of Financial Position to Statement of Cash Flows:		
Cash at year end per Statement of Cash Flows	11,082	5,616
Cash as per Statement of Financial Position	11,082	5,616
Reconciliation of operating surplus to the net cash provided by operating activities:		
Net Surplus (deficit)	4,875	6
Depreciation	4,041	4,287
Loss on sale of non-current assets	75	61
Write-off of non-current assets	7	64
Assets not previously recognised	(5)	-
Decrease (increase) in receivables	(362)	(74)
Decrease (increase) in prepayments	113	360
Increase (decrease) in debt	(1,315)	(1,257)
Increase (decrease) in employee liabilities	1,102	872
Increase (decrease) in supplier liabilities	(202)	1,546
Increase (decrease) in other liabilities	(30)	30
Net cash provided by operating activities	8,299	5,895

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2001

	2000-2001	1999-2000
	\$.	\$.
Note 26 - Appropriations		
A Agency appropriations		
Annual Appropriations for Agency items (price of outputs)		
Appropriations Acts 1 and 3 credits:		
Section 7 - Act 1 - basic appropriations (budget)	58,105,000	56,176,000
Section 7 - Act 3 - basic appropriations	-	-
Section 10 - Adjustments	-	-
Section 11 - Advance to the Minister for Finance	-	-
Section 12 - Comcover receipts	93,172	-
Add : FMA Act appropriations:		
Section 30 appropriations	-	-
Section 30A appropriations (GST recoverables)	1,101,666	-
Section 31 appropriations	1,956,259	940,094
Total appropriated in the period	<u>61,256,097</u>	<u>57,116,094</u>
Balance available at beginning of period	5,457,094	-
Total appropriations available for payments	<u>66,713,191</u>	<u>57,116,094</u>
Payments during the period	55,630,960	51,659,000
Balance of appropriations for outputs at end of period	<u><u>11,082,231</u></u>	<u><u>5,457,094</u></u>

Annual Appropriations for Agency non-revenue items

Equity injections

Appropriations Acts 2 and 4 credits:		
Section 10 - Act 2 (budget)	-	2,500,000
Section 10 - Act 4	-	(473,000)
Add: Advance to the Minister for Finance	-	-
Add : FMA Act appropriations:		
Section 30 appropriations	-	-
Section 30A appropriations (GST recoverables)	-	-
Total appropriated in the period	<u>-</u>	<u>2,027,000</u>
Balance available at beginning of period	-	-
Total appropriations available for payments	<u>-</u>	<u>2,027,000</u>
Payments during the period	-	2,027,000
Balance of appropriations for capital at end of period	<u><u>-</u></u>	<u><u>-</u></u>

There were no loans or carryovers in the reporting period.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2001

2000-2001	1999-2000
\$.	\$.

Note 27 - Special Accounts

A. Other Trust Moneys

Legal authority - *Financial Management and Accountability Act 1997*; s20
Purpose - for the receipt of money temporarily held on trust or otherwise for the benefit of a person or entity other than the Commonwealth.

Fines & Costs Component

Balance at beginning of the reporting period	39,750	224,104
Add: Receipts from appropriations	-	-
Receipts from other sources	2,395,115	2,860,007
	<u>2,434,865</u>	<u>3,084,111</u>
Less: Payments in reporting period	<u>(2,417,751)</u>	<u>(3,044,361)</u>
Balance at end of reporting period	<u>17,114</u>	<u>39,750</u>

Bonds Component

Balance at beginning of the reporting period	16,258	178,394
Add: Receipts from appropriations	-	-
Receipts from other sources	-	1,258
	<u>16,258</u>	<u>179,652</u>
Less: Payments in reporting period	<u>(16,258)</u>	<u>(163,394)</u>
Balance at end of reporting period	<u>-</u>	<u>16,258</u>

B. Comcare Trust Account

Legal authority - *Financial Management and Accountability Act 1997*; s20
Purpose - for the receipt of money temporarily held on trust and advanced to the Agency by Comcare for the purpose of distributing compensation payments made in accordance with the *Safety Rehabilitation and Compensation Act 1998*

Balance at beginning of the reporting period	-	-
Add: Receipts from appropriations	-	-
Receipts from other sources	33,142	43,553
	<u>33,142</u>	<u>43,553</u>
Less: Payments in reporting period	<u>(33,142)</u>	<u>(43,553)</u>
Balance at end of reporting period	<u>-</u>	<u>-</u>

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2001

	Actual \$'000	Budget \$'000
Note 28 - Reporting by Outcomes		
Reporting by outcome	Outcome 1	
Net subsidies, benefits and grant expenses	-	-
Other administered expenses	<u>17,668</u>	<u>1,900</u>
Total net administered expenses	<u>17,668</u>	<u>1,900</u>
Add net cost of entity outputs	<u>(4,876)</u>	<u>(1,895)</u>
Outcome before extraordinary items	<u>12,792</u>	<u>5</u>
Extraordinary items	-	-
Net cost to Budget outcome	<u>12,792</u>	<u>5</u>
Total assets deployed at end of reporting period	31,866	27,844
Major Agency Revenues & Expenses by outcome		
Operating revenues		
Revenues from Government	58,274	58,105
Sales of goods and services	1,101	130
Other	1,072	322
Total operating revenues	<u>60,447</u>	<u>58,557</u>
Operating expenses		
Employees	30,811	29,715
Suppliers	20,425	22,434
Other	4,335	4,513
Total operating expenses	<u>55,571</u>	<u>56,662</u>
Major Administered Revenues & Expenses by outcome		
Operating revenues		
Fees and Fines	2.17 18,431	4,300
Other	40	-
Total operating revenues	<u>18,471</u>	<u>4,300</u>
Operating expenses		
Write-down of assets	3,004	1,900
Other	2.17 14,664	-
Total operating expenses	<u>17,668</u>	<u>1,900</u>

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 33 – Financial Instruments

a) Terms, conditions and accounting policies

Financial Instrument	<i>Note</i>	Accounting Policies and Methods (including recognition criteria and measurement basis)	Nature of Underlying Instrument (including significant terms & conditions affecting the amount, timing and certainty of cash flows)
Financial Assets		Financial Assets are recognised when control over future economic benefits is established and the amount of the benefit can be readily measured.	
Cash – at Bank	13	Deposits are recognised at their nominal amounts. Interest on the account is credited to revenue as it accrues.	The Agency maintains a group of accounts with the Reserve Bank of Australia for its daily activities. End of day balances are swept into the Official Public Account nightly and returned at the beginning of the following business day. Interest is earned from the Department of Finance and Administration. Interest rates averaged 2.00% (1999-2000 = 4.20%). Interest is paid quarterly.
Cash – Term deposit	13	Deposits are recognised at their nominal amounts. Interest on the account is credited to revenue as it accrues.	The Agency transfers funds surplus to immediate requirements into term deposits with the Reserve Bank of Australia. Interest is earned from Department of Finance and Administration. Interest rates averaged 5.53% (1999-2000 = 5.25%). Interest is paid on maturity of the term deposit.
Receivables – Goods and services, GST credits, Interest & CUC	14	Receivables are reported at the nominal amounts due less any provision for bad or doubtful debts where applicable. Collectability of debts is reviewed at balance date. Provisions are made when collection of the debt is judged to be less rather than more likely.	Receivables are with the Commonwealth and external entities. Receivables consist of GST input credit recoveries, other recoveries and accrued interest revenue to 30 June.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 33 – Financial Instruments (cont)

a) Terms, conditions and accounting policies (cont)

Financial Instrument	<i>Note</i>	Accounting Policies and Methods (including recognition criteria and measurement basis)	Nature of Underlying Instrument (including significant terms & conditions affecting the amount, timing and certainty of cash flows)
Financial Liabilities		Financial Liabilities are recognised when a present obligation to another party is entered into and the amount of the liability can be reliably measured.	
Suppliers provisions and payables – Trade creditors - Agency	22	Creditors and Accruals are recognised at their nominal amounts, being the amounts at which the liabilities will be settled. Liabilities are recognised to the extent that the goods and services have been received (and irrespective of having been invoiced).	Creditors are entities that are part of the Commonwealth legal entity and external to the Commonwealth. Settlement is usually made net 30 days.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2001

Note 33 - Financial Instruments (cont)

(b) Interest Rate Risk: Agency

Financial Instrument	Notes	Floating Interest Rate		Fixed Interest Rate								Non-Interest Bearing		Total	
				1 year or less		1 to 2 years		2 to 5 years		> 5 years					
		2000-2001 \$'000	1999-2000 \$'000	2000-2001 \$'000	1999-2000 \$'000	2000-2001 \$'000	1999-2000 \$'000	2000-2001 \$'000	1999-2000 \$'000	2000-2001 \$'000	1999-2000 \$'000	2000-2001 \$'000	1999-2000 \$'000	2000-2001 \$'000	1999-2000 \$'000
Financial Assets															
Cash - at bank	13	152	736											152	736
Cash - term deposit	13			10,878	4,820									10,878	4,820
Receivables - goods and services	14										178	20		178	20
Receivables - GST credits	14										339	50		339	50
Receivables - Interest	14										6	6		6	6
Receivables - CUC	14										152	-		152	-
Total Financial Assets (Recognised)		152	736	10,878	4,820	-	-	-	-	-	675	76	-	11,705	5,632
Total Agency Assets														27,744	23,323
Financial Liabilities															
Accounts payable - Trade creditors	22										4,108	3,828		4,108	3,828
Total Financial Liabilities (Recognised)		-	-	-	-	-	-	-	-	-	4,108	3,828	-	4,108	3,828
Total Agency Liabilities														19,340	18,960

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2001

Note 33 - Financial Instruments (cont)

(c) Net Fair Values of Agency Financial Assets and Liabilities

	Note	2000-2001		1999-2000	
		Total carrying amount	Aggregate net fair value	Total carrying amount	Aggregate net fair value
		\$'000	\$'000	\$'000	\$'000
Departmental					
Financial Assets					
Cash - at bank	13	152	152	736	736
Cash - term deposit	13	10,878	10,878	4,820	4,820
Receivables - goods and services	14	178	178	20	20
Receivables - GST credits	14	339	339	50	50
Receivables - Interest	14	6	6	6	6
Receivables - CUC	14	152	152	-	-
Total Financial Assets		11,705	11,705	5,632	5,632
Financial Liabilities (Recognised)					
Accounts payable -Trade creditors	22	4,108	4,108	3,828	3,828
Total Financial Liabilities (Recognised)		4,108	4,108	3,828	3,828

Note 33 - Financial Instruments (cont)

(c) Net Fair Values of Financial Assets and Liabilities (cont.)

Financial Assets

The net fair values of cash, current term deposits and non-interest-bearing monetary financial assets approximate their carrying amounts.

Financial Liabilities

The net fair values for trade creditors are short term in nature and approximated by their carrying amounts.

(d) Credit Risk Exposures

The Agency's maximum exposures to credit risk at reporting date in relation to each class of recognised financial assets is the carrying amount of those assets as indicated in the Agency Statement of Financial performance.

There are no significant exposures to any concentrations of credit risk in relation to the Agency receivables.

All figures for credit risk referred to do not take into account the value of any collateral or other security.

OFFICE OF THE COMMONWEALTH DIRECTOR OF PUBLIC PROSECUTIONS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
For the period ended 30 June 2001

		2000-2001 \$'000	1999-2000 \$'000
Note 34 - Administered reversal of previous asset write-downs			
Decrease in provision for doubtful debts		-	286
Reinstate receivable previously written-off		26	14
Total		<u>26</u>	<u>300</u>
Note 35 - Administered fees and fines			
Fines and costs	2.17	18,431	3,417
Total		<u>18,431</u>	<u>3,417</u>
Note 36 - Administered other operating revenue			
Forfeiture of bonds		-	163
Other		14	6
Total		<u>14</u>	<u>169</u>
Note 37 - Administered write-down of assets			
A significant amount of debts outstanding may not be recovered, as Fines and Costs may be converted by serving time in prison, by performing community service or similar provisions. A number of Fines and Costs are also written off as irrecoverable.			
Financial Assets			
Write-off		156	162
Prison sentence		523	477
Community service orders		135	151
Increase in provision for doubtful debts	2.19A	2,190	-
Total		<u>3,004</u>	<u>790</u>
Note 38 - Administered other expense			
Transfers to other Agencies		358	478
Receivables assumed by other Agencies	2.17	14,306	-
Total		<u>14,664</u>	<u>478</u>

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	2000-2001 \$'000	1999-2000 \$'000
Note 39 - Administered cash		
Cash at bank	17	40
Total	<u>17</u>	<u>40</u>
Note 40 - Administered receivables		
Fines and Costs	7,396	6,294
Less : Provision for doubtful debts	(3,290)	(1,099)
Total	<u>4,106</u>	<u>5,195</u>
Fines and costs receivable are aged as follows:		
Not overdue	1,420	889
Overdue less than 30 days	271	212
Overdue 30 to 60 days	169	134
Overdue 60 to 90 days	186	77
Overdue more than 90 days	5,350	4,982
Total	<u>7,396</u>	<u>6,294</u>
Note 41 - Administered Equity		
Accumulated Results		
Balance at 1 July	5,235	5,138
Operating result	(1,112)	97
Balance at 30 June	<u>4,123</u>	<u>5,235</u>
Note 42 - Administered Cash flow reconciliation		
Reconciliation of Cash per Schedule of Administered Assets and Liabilities to Schedule of Administered Cash Flows:		
Cash at year end per Schedule of Administered Cash	17	40
Cash as per Schedule of Administered Assets and	17	40
Reconciliation of 'Net increase (decrease) in administered net assets' from Schedule of Administered Revenues and Expenses to net cash provided by operating activities:		
Net increase (decrease) in administered net assets	(1,112)	97
Net (increase) decrease in receivables	1,089	(281)
Net cash from operating activities	<u>(23)</u>	<u>(184)</u>

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For the period ended 30 June 2001-12-05

Note 43 – Administered Financial Instruments

a) Terms, conditions and accounting policies

Financial Instrument	Note	Accounting Policies and Methods (including recognition criteria and measurement basis)	Nature of Underlying Instrument (including significant terms & conditions affecting the amount, timing and certainty of cash flows)
Financial Assets		Financial Assets are recognised when control over future economic benefits is established and the amount of the benefit can be readily measured.	
Cash – at Bank	39	Deposits are recognised at their nominal amounts. Interest on the accounts is paid to the Commonwealth and is not reported by the Agency.	The Agency maintains a group of Administered accounts with the Reserve Bank of Australia for its administered activities. There are eight accounts for the holding of money pending disbursement to other Commonwealth and State Agencies, and to the Commonwealth. The money disbursed to the Commonwealth is transferred to a separate account from which the end of day balances are swept into the Official Public Account and retained. No interest is earned on these accounts
Receivables – Fines and Costs	40	Receivables are reported at the nominal amounts due less any provision for bad or doubtful debts where applicable. Collectibility of debts is reviewed at balance date. Provisions are made where collection of the debt is judged to be less rather than more likely.	Receivables are with external entities. Receivables consist of Fines and Costs awarded in criminal cases prosecuted by the Agency

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NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the period ended 30 June 2001

Note 43 - Administered Financial Instruments (cont)

(c) Net Fair Values of Agency Financial Assets and Liabilities

	Note	2000-2001		1999-2000	
		Total carrying amount	Aggregate net fair value	Total carrying amount	Aggregate net fair value
		\$'000	\$'000	\$'000	\$'000
Financial Assets					
Cash at bank	39	17	17	40	40
Receivables - Fees and Fines	40	4,106	4,106	5,195	5,195
Total Financial Assets		4,123	4,123	5,235	5,235

Financial Assets

The net fair value of cash approximates the carrying amount.

The net fair values of fees and fines receivable is the carrying amount less the provision for doubtful debts.

(d) Credit Risk Exposures

The Agency's maximum exposures to credit risk at reporting date in relation to each class of recognised financial assets is the carrying amount of those assets as indicated in the Administered Balance Sheet.

There are no significant exposures to any concentrations of credit risk in relation to the Administered receivables.

All figures for credit risk referred to do not take into account the value of any collateral or other security.