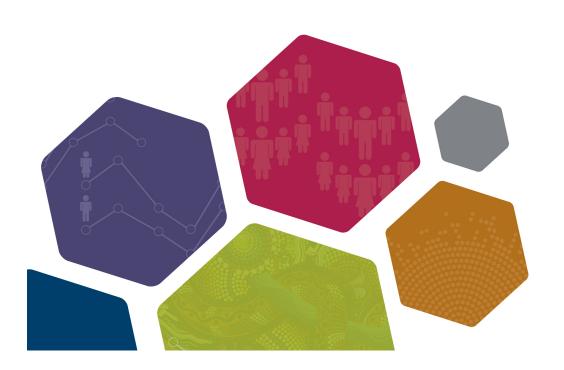


### Australian Public Service **Employee Census 2020**

12 October-13 November



### Highlights Report CDPP



CONTENT	
	Page
Making the most of your results	2
Employee Engagement: Say, Stay, Strive	3
Demographics	4
Senior Leadership	7
Immediate Supervisor	9
Workplace Culture	10
Inclusion and Wellbeing	14
Wellbeing Index	17
Workplace Conditions	18
Workgroup Performance	19
Productivity and Ways of Working	20
Time to Take Action	22
Guide to this Report	23

RESPONSES:
335 of 409
RESPONSE RATE:
82%



#### MAKING THE MOST OF YOUR RESULTS



01.

Identify the areas where you are performing well.

These will tend to be high results which are notably above any comparative results. These should be celebrated. Share the good news with employees.

### Understanding your report and getting to action!

The results in this report give you summary information.

Take the time to fully understand this report and digest the results.

Consider your response rate and if it is representative of the views of your colleagues.

Identify areas that need improvement.

02

These will be the lower results, and/or those which are scoring notably below your comparators. Consider discussing these areas with your colleagues in focus groups or individually or team meetings, gather their thoughts and solutions before deciding on actions to take.

03.

Consider if there is actually room for improvement.

This report shows the proportion of colleagues responding positively (strongly agree + agree), neutrally (neither agree nor disagree) or negatively (disagree + strongly disagree) to the question asked in the survey. Look at how your positive scores compare to your parent unit, and your last survey's results.

04.

Consider the impact of high neutral responses (lots of employees ticking 'neither agree nor disagree')

Ask your colleagues about their views to find out what is causing this. More communication and involvement may help to shift them to a positive frame of mind.

Take action - think 'quick wins', short term and long term.

05.

Encourage all colleagues to help with action planning and implementation.

Think about what you want employees to be saying about their working lives in the future and what should be put in place to make this happen.



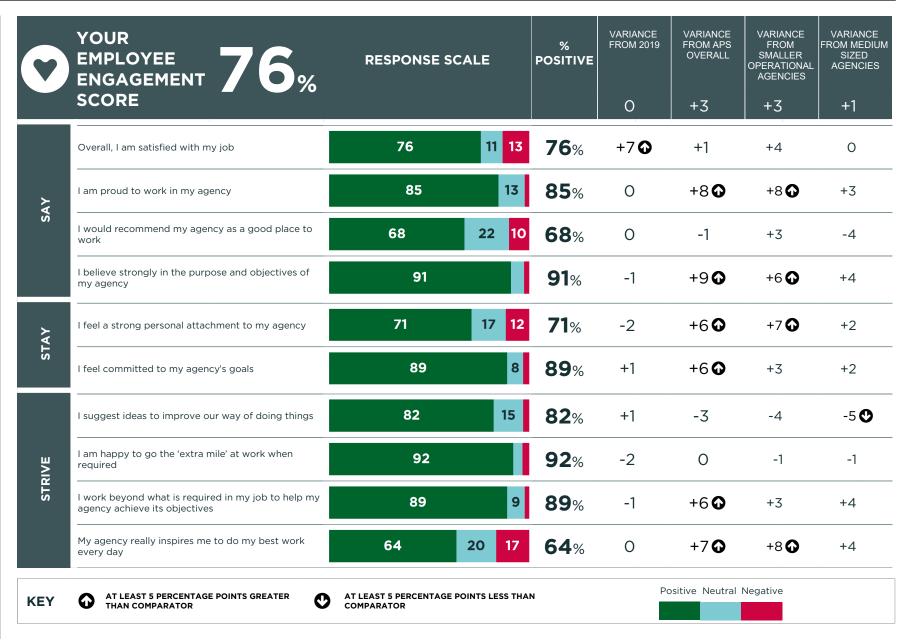
2020 APS employee census PAGE 02.

#### **EMPLOYEE ENGAGEMENT: SAY, STAY, STRIVE**



#### HOW ENGAGED IS YOUR TEAM?

ENGAGEMENT SCORES AREN'T JUST ABOUT HOW MUCH PEOPLE LIKE WORKING FOR AN AGENCY. IT IS A MEASURE OF THE EMOTIONAL CONNECTION AND COMMITMENT EMPLOYEES HAVE TO WORKING FOR THE AGENCY.



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2020 APS employee census PAGE 03.

### **DEMOGRAPHICS**

0		RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SMALLER OPERATIONAL AGENCIES	VARIANCE FROM MEDIUM SIZED AGENCIES
EXPLORE	What is your gender?						
THE FULL RESULTS	Male		28%	-2	-9 <b>0</b>	-5♥	-10 👁
	Female		66%	+2	+60	+4	+80
	X (Indeterminate/Intersex/Unspecified)		0%	-	0	0	0
	Prefer not to say		6%	0	+3	+2	+2
	Do you identify as Aboriginal and/or Torres S	trait Islander?					
	Yes		1%	0	-3	-1	-1
	No		99%	0	+3	+1	+1
	Do you have an ongoing disability?						
	Yes		4%	-2	-5♥	-2	-3
	No		96%	+2	+5 <b>⊘</b>	+2	+3
	KEY	AT LEAST 5 PERCENT. THAN COMPARATOR	AGE POINTS GREATER		AT LEAST 5 COMPARAT	PERCENTAGE POI	NTS LESS THAN

2020 APS employee census PAGE 04.



### **DEMOGRAPHICS**



# EXPLORE THE FULL RESULTS

EMPLOYEES WHO INDICATED THAT THEY HAD WORKED ON TASKS OR ACTIVITIES DIRECTLY RELATED TO COVID-19 WERE ASKED TO DESCRIBE THE TYPE OF WORK.
EMPLOYEES COULD SELECT ONE OR MORE RESPONSES FROM A LIST OF ITEMS.

RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SMALLER OPERATIONAL AGENCIES	VARIANCE FROM MEDIU SIZED AGENCIES
	<b>32</b> %	-1	-9 <b>0</b>	-5 <b>©</b>	-7 <b>⊙</b>
	68%	+1	<b>+9</b>	+5♠	+7♠
activities directly related to COVID-19?					
	20%	-	-29♥	-12 🗸	-18 <b>O</b>
	80%	-	+29 <b>♠</b>	+12 🐼	+18 🟠
	11%	-	-11 💇	-3	-6♥
	2%	-	-3	-3	-2
	<b>83</b> %	-	+3	-4	-4
	<b>12</b> %	-	+7 <b>6</b>	+80	+80
		32% 68% activities directly related to COVID-19? 20% 80% 11% 2% 83%	32% -1   68% +1   20% -   80% -     22% -     22% -     83% -     83% -       83% -       83% -	## RESPONSE SCALE    32%	RESPONSE SCALE       %       VARIANCE FROM 2019       VARIANCE FROM APS OVERALL       PROM APS OVERALL OPERATIONAL AGENCIES         32%       -1       -9 ●       -5 ●         68%       +1       +9 ●       +5 ●         activities directly related to COVID-19?         20%       -       -29 ●       -12 ●         80%       -       +29 ●       +12 ●         11%       -       -11 ●       -3         2%       -       -3       -3         83%       -       +3       -4



2020 APS employee census PAGE 05.

### **DEMOGRAPHICS**



# EXPLORE THE FULL RESULTS

	RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SMALLER OPERATIONAL AGENCIES	VARIANCE FROM MEDIUM SIZED AGENCIES
Do you identify as Lesbian, Gay, Bisexual, Trans, and/	or Intersex (LGBTI+)?					
Yes		6%	+1	0	0	0
No		94%	+1	0	0	0
Are you currently seconded to a different agency and for less than six months?	have been working within that agency					
Yes		0%	-	-1	0	-1
No		100%	-	+1	0	+1

**KEY** 



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR



#### **SENIOR LEADERSHIP**



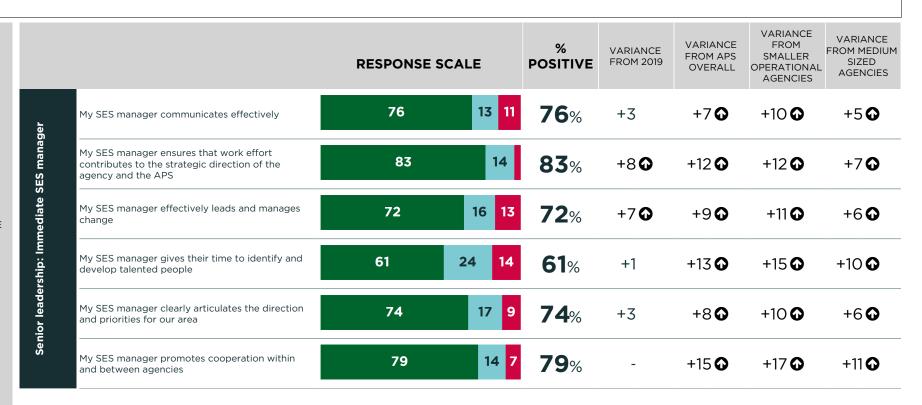
### EXPLORE THE FULL RESULTS

FOR EACH QUESTION SHOWN HERE, INFORMATION ABOUT THE PROPORTION OF COLLEAGUES RESPONDING POSITIVELY (STRONGLY AGREE + AGREE), NEUTRALLY (NEITHER AGREE NOR DISAGREE) OR NEGATIVELY (DISAGREE + STRONGLY DISAGREE) IS PROVIDED

LOOK AT HOW YOUR POSITIVE SCORE COMPARES TO THE AVAILABLE COMPARISONS.

WHERE ARE YOU PERFORMING WELL?

IS THERE ROOM FOR IMPROVEMENT?



KEY



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative

2020 APS employee census PAGE 07.



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#### SENIOR LEADERSHIP



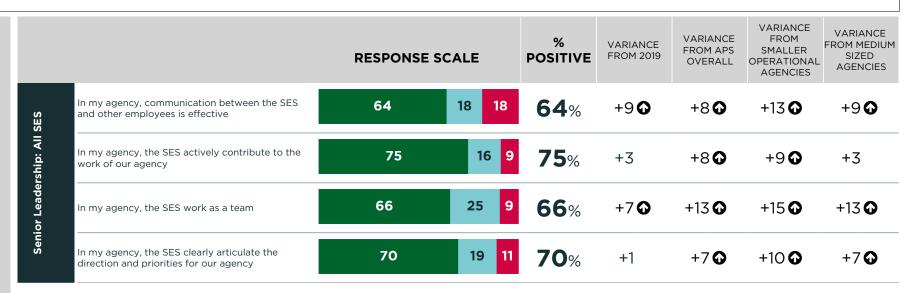
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WHERE ARE YOU PERFORMING WELL?

IS THERE ROOM FOR IMPROVEMENT?



**KEY** 



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative



2020 APS employee census PAGE 08.

#### IMMEDIATE SUPERVISOR



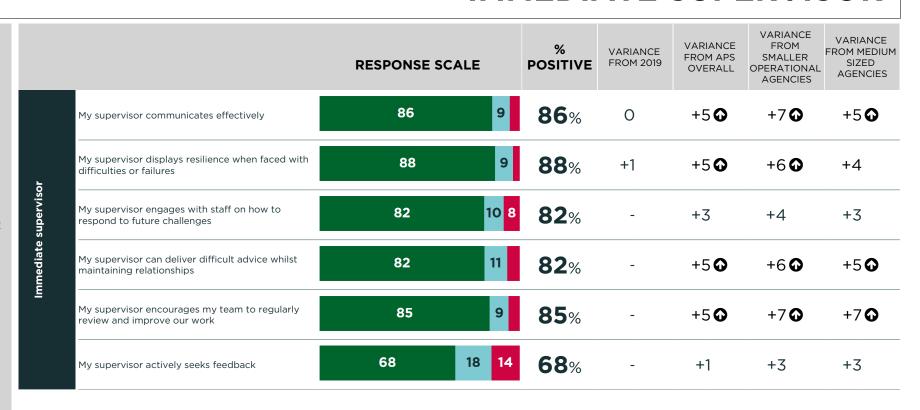
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WHERE ARE YOU PERFORMING WELL?

IS THERE ROOM FOR IMPROVEMENT?



KEY



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative





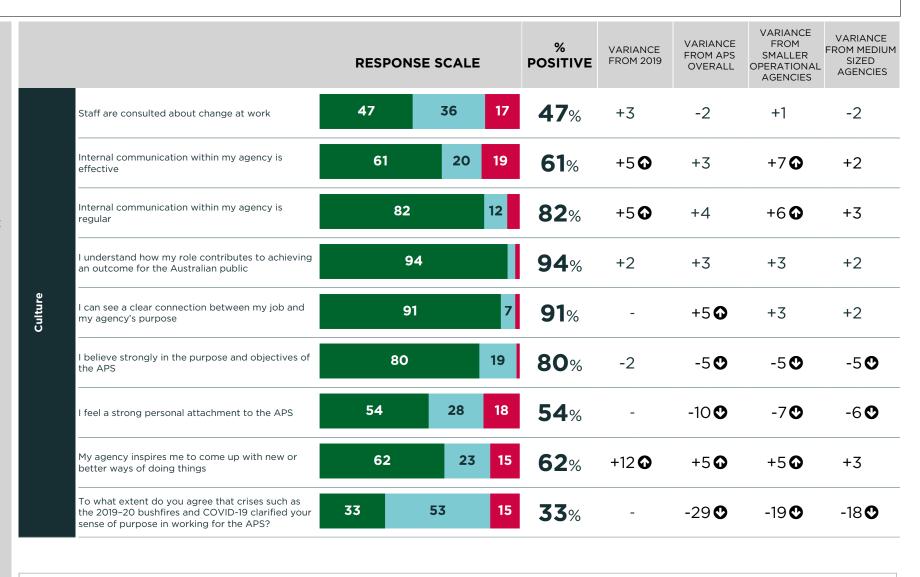
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WHERE ARE YOU PERFORMING WELL?

IS THERE ROOM FOR IMPROVEMENT?



KEY



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative

2020 APS employee census PAGE 10.





# EXPLORE THE FULL RESULTS

EMPLOYEES WHO HAD
PERCEIVED DISCRIMINATION IN
THE LAST 12 MONTHS IN THE
COURSE OF THEIR
EMPLOYMENT WERE ASKED
WHAT THE BASIS WAS FOR
THE DISCRIMINATION.
EMPLOYEES COULD SELECT
ONE OR MORE RESPONSES
FROM A LIST OF ITEMS.

ONLY THE THREE TYPES OF DISCRIMINATION WITH THE HIGHEST PROPORTION OF RESPONSES ARE PRESENTED HERE. THESE MAY VARY BETWEEN AGENCIES, WORK UNITS AND WITH RESULTS FOR THE APS OVERALL.

Discrimination	RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SMALLER OPERATIONAL AGENCIES	VARIANCE FROM MEDIUN SIZED AGENCIES
During the last 12 months and in the course discrimination on the basis of your backgrou	of your employment, have you experienced und or a personal characteristic?					
Yes		8%	-5♥	-4	-2	-2
No		93%	+5 <b>♦</b>	+4	+2	+2
id this discrimination occur in your current	agency?					
/es		83%	-4	-80	-6 <b>•</b>	-5♥
No		17%	+4	+80	+60	+5♠
asis for the discrimination that you experie	enced (3 highest responses):					
Gender		<b>52</b> %	-	-	-	-
Race		39%	-	-	-	-
		22%	_	_	_	_

AT LEAST 5 PERCENTAGE POINTS GREATER

THAN COMPARATOR



COMPARATOR

AT LEAST 5 PERCENTAGE POINTS LESS THAN

2020 APS employee census PAGE 11.

**KEY** 



# EXPLORE THE FULL RESULTS

EMPLOYEES WHO PERCEIVED HARASSMENT OR BULLYING IN THE LAST 12 MONTHS WERE ASKED WHAT TYPE OF HARASSMENT OR BULLYING THEY EXPERIENCED AND WHO WAS RESPONSIBLE FOR IT. EMPLOYEES COULD SELECT ONE OR MORE RESPONSES FROM A LIST OF ITEMS.

ONLY THE THREE OPTIONS
WITH THE HIGHEST
PROPORTION OF RESPONSES
ARE PRESENTED HERE. THESE
MAY VARY BETWEEN
AGENCIES, WORK UNITS AND
WITH RESULTS FOR THE APS
OVERALL.

Bullying and harassment	RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SMALLER OPERATIONAL AGENCIES	VARIANCE FROM MEDIUM SIZED AGENCIES
During the last 12 months, have you been subjected to workplace?	harassment or bullying in your current					
Yes		8%	-2	-4	-3	-1
No		89%	+5♠	+80	+5 <b>♦</b>	+4
Not Sure	I	4%	-3	-3	-2	-2
Types of harassment or bullying experienced (3 highes	st responses):					
Interference with work tasks (e.g. withholding needed information, undermining or sabotage)		46%	-	_	-	-
Inappropriate and unfair application of work policies or rules (e.g. performance management, access to leave, access to learning and development)		<b>42</b> %	-	-	-	-
Verbal abuse (e.g. offensive language, derogatory remarks, shouting or screaming)		<b>33</b> %	-	-	-	-

**KEY** 



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

2020 APS employee census PAGE 12.



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#### **EXPLORE** THE FULL **RESULTS**

EMPLOYEES WHO INDICATED THAT THEY HAD WITNESSED POTENTIAL CORRUPT BEHAVIOUR WERE ASKED TO DESCRIBE THE BEHAVIOUR. EMPLOYEES COULD SELECT ONE OR MORE RESPONSES FROM A LIST OF ITEMS.

Corruption	RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SMALLER OPERATIONAL AGENCIES	VARIANCE FROM MEDIUM SIZED AGENCIES			
Excluding behaviour reported to you as part of your duties, in the last 12 months have you witnessed another APS employee in your agency engaging in behaviour that you consider may be serious enough to be viewed as corruption?									
Yes		1%	-3	-3	-3	-2			
No		93%	+3	+3	+3	+1			
Not sure		<b>3</b> %	-1	-1	0	0			
Would prefer not to answer		<b>3</b> %	+1	+1	0	+1			

**KEY** 



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR





#### **INCLUSION AND WELLBEING**



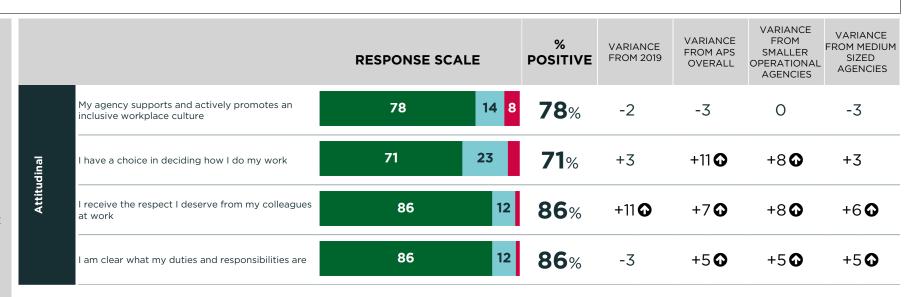
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LOOK AT HOW YOUR POSITIVE SCORE COMPARES TO THE AVAILABLE COMPARISONS.

WHERE ARE YOU PERFORMING WELL?

IS THERE ROOM FOR IMPROVEMENT?



KEY



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative

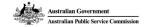


2020 APS employee census PAGE 14.

### **INCLUSION AND WELLBEING**

0		RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SMALLER OPERATIONAL AGENCIES	VARIANCE FROM MEDIUM SIZED AGENCIES
EXPLORE	To what extent is your work emotionally demanding?						
THE FULL RESULTS	To a very large extent		13%	-	+5 <b>0</b>	+60	+60
	To a large extent		25%	-	+3	+4	+5♠
	Somewhat		<b>34</b> %	-	-5♥	-6♥	-5 <b>O</b>
	To a small extent		20%	-	-1	-1	-3
	To a very small extent		8%	-	-1	-3	-3
	I feel burned out by my work.						
	Strongly agree		13%	-	+4	+4	+4
	Agree		<b>27</b> %	-	0	0	0
	Neither agree nor disagree		<b>34</b> %	-	0	+1	+2
	Disagree		21%	-	-3	-4	-4
	Strongly disagree		<b>5</b> %	-	0	-1	-1
	KEY	AT LEAST 5 PERCENTAGE PO	DINTS GREATER	(	AT LEAST 5 COMPARATO	PERCENTAGE POIN DR	TS LESS THAN

PAGE 15. 2020 APS employee census



#### **INCLUSION AND WELLBEING**



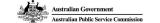
# EXPLORE THE FULL RESULTS

	RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SMALLER OPERATIONAL AGENCIES	VARIANCE FROM MEDIUM SIZED AGENCIES
Has there been a change in your gene 2020)?	eral health and wellbeing since COVID-19 (27 February					
Very positive change	l	<b>3</b> %	-	-1	-1	0
Positive change		21%	-	+4	+1	+2
No change		48%	-	+1	+2	+5♠
Negative change		26%	-	-3	-2	-6♥
Very negative change		2%	-	-1	-1	-1

**KEY** 



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR



2020 APS employee census PAGE 16.

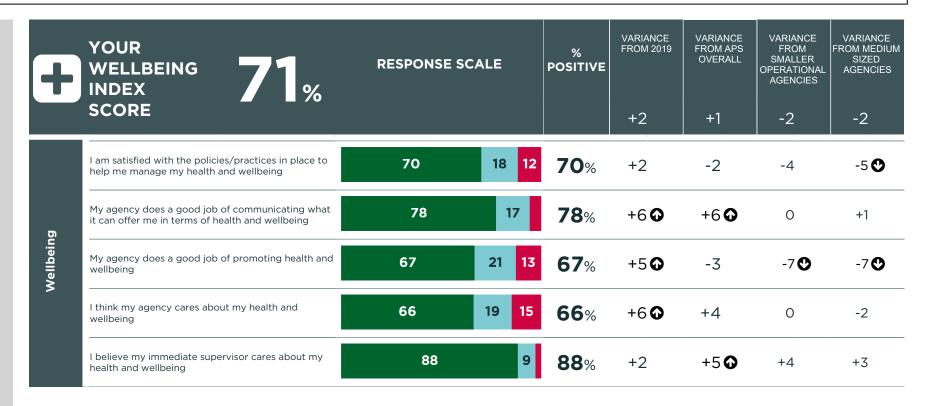
#### WELLBEING INDEX



#### **WELLBEING**

THE WELLBEING SCORE PROVIDES A MEASURE OF WELLBEING FOR EMPLOYEES WITHIN AN ORGANISATION. IT MEASURES BOTH THE PRACTICAL AND CULTURAL ELEMENTS THAT ALLOW FOR A SUSTAINABLE AND HEALTHY WORKING ENVIRONMENT.

HIGH LEVELS OF ENGAGEMENT WILL NOT BE SUSTAINABLE AND WILL LEAD TO BURN OUT WITHOUT RECIPROCALLY STRONG LEVELS OF WELLBEING.



**KEY** 

(1)

AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative



2020 APS employee census PAGE 17.

#### **WORKPLACE CONDITIONS**



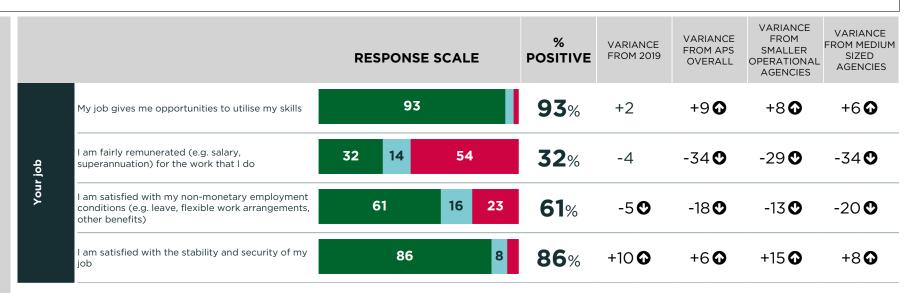
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LOOK AT HOW YOUR POSITIVE SCORE COMPARES TO THE AVAILABLE COMPARISONS.

WHERE ARE YOU PERFORMING WELL?

IS THERE ROOM FOR IMPROVEMENT?



**KEY** 



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative



2020 APS employee census PAGE 18.

#### **WORKGROUP PERFORMANCE**



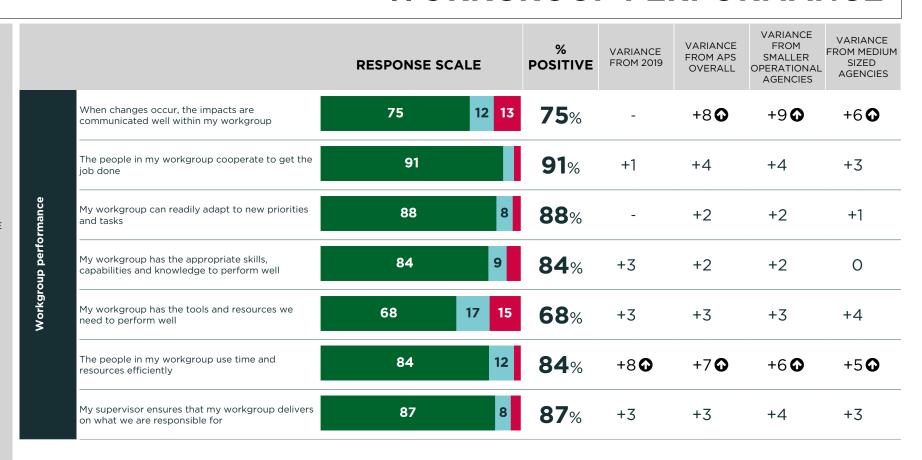
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WHERE ARE YOU PERFORMING WELL?

IS THERE ROOM FOR IMPROVEMENT?



KEY



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative



2020 APS employee census PAGE 19.

### PRODUCTIVITY AND WAYS OF WORKING

0		RESPONSE SCALE	%	VARIANCE FROM 2019	VARIANCE FROM APS OVERALL	VARIANCE FROM SMALLER OPERATIONAL AGENCIES	VARIANCE FROM MEDIUM SIZED AGENCIES
EXPLORE	How has your productivity changed since COVID-19 (Sin	nce 27 February 2020)?					
THE FULL RESULTS	Significantly improved		11%	-	-1	-3	0
	Improved		<b>29</b> %	-	-7 <b>O</b>	-10 🗸	-9 <b>0</b>
	No change		48%	-	+6 <b>♦</b>	<b>+9</b>	+7 <b>0</b>
	Reduced		11%	-	+3	+4	+2
	Significantly reduced		2%	-	0	0	0
	What best describes your current workload?						
	Well above capacity - too much work		<b>31</b> %	-	+12 🕢	+10 🐼	+10 🐼
	Slightly above capacity - lots of work to do		44%	-	+4	0	+1
	At capacity – about the right amount of work to do		21%	-	-10 👁	-6♥	-7 <b>♥</b>
	Slightly below capacity - available for more work		<b>3</b> %	-	-4	-3	-3
	Below capacity – not enough work		1%	-	-1	-1	0
	KEY	AT LEAST 5 PERCENTAGE PO THAN COMPARATOR	INTS GREATER	•	AT LEAST 5 I	PERCENTAGE POIN DR	TS LESS THAN

2020 APS employee census PAGE 20.



#### PRODUCTIVITY AND WAYS OF WORKING



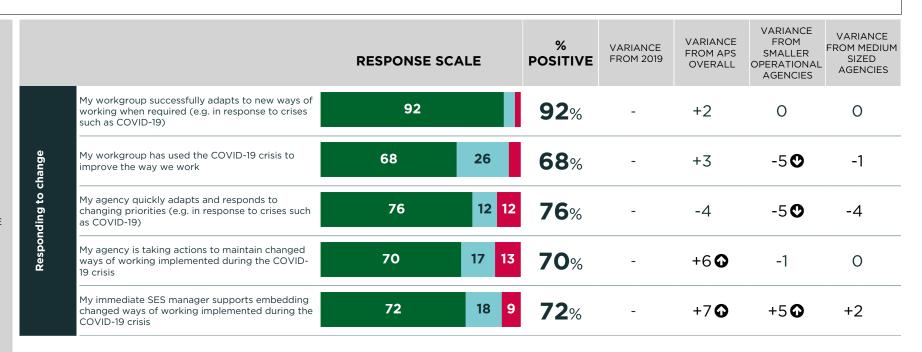
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WHERE ARE YOU PERFORMING WELL?

IS THERE ROOM FOR IMPROVEMENT?



KEY



AT LEAST 5 PERCENTAGE POINTS GREATER THAN COMPARATOR



AT LEAST 5 PERCENTAGE POINTS LESS THAN COMPARATOR

Positive Neutral Negative



2020 APS employee census PAGE 21.

#### TIME TO TAKE ACTION

<b></b>	CELEBRATE
What things do we do well?	
THINK ABOUT HOW WE CAN BUILD ON OUR ST WHAT WE ARE GOOD AT.	RENGTHS AND LEARN FROM

Q	INVESTIGATE FURTHER WITH OUR TEAMS
	y other opportunities coming out s that we want to explore further?

HOW COULD WE INVESTIGATE? THROUGH LOOKING AT THE DATA IN MORE

DETAIL OR THROUGH DISCUSSIONS WITH STAFF?

<u>~</u>	OPPORTUNITIES
Areas we need plans:	to focus on and turn into action
WHAT ARE THE KEY THII HERE BETTER?	NGS WE NEED TO IMPROVE TO MAKE WORKING



# USE THIS PAGE TO START YOUR LOCAL ACTION PLANS

IDENTIFY AREAS TO CELEBRATE, OPPORTUNITIES FOR IMPROVEMENT AND AREAS WHICH YOU NEED TO INVESTIGATE FURTHER.

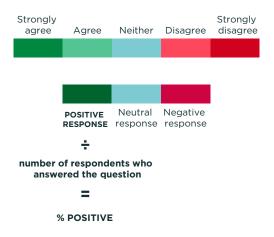
PRIORITISE 3 AREAS TO TAKE FORWARD

	PRIORITISE 3 AREAS FOR ACTION	TIMESCALES	OWNER	RESOURCES REQUIRED	TARGET/SUCCESS MEASURE
1					
2					
3					

#### **GUIDE TO THIS REPORT**

#### % POSITIVE

WHERE RESULTS ARE SHOWN AS POSITIVE PERCENTAGES (% POSITIVE), THESE ARE CALCULATED BY ADDING TOGETHER POSITIVE RESPONSES ("STRONGLY AGREE" + "AGREE") AND DIVIDING BY THE NUMBER OF RESPONDENTS WHO ANSWERED THE QUESTION.



#### **ROUNDING**

RESULTS ARE PRESENTED AS WHOLE NUMBERS FOR EASE OF READING, WITH ROUNDING PERFORMED AT THE LAST STAGE OF CALCULATION FOR MAXIMUM ACCURACY. VALUES FROM X.00 TO X.49 ARE ROUNDED DOWN AND VALUES FROM X.50 TO X.99 ARE ROUNDED UP. THEREFORE IN SOME INSTANCES, RESULTS MAY NOT TOTAL 100%.

	STRONGLY AGREE	AGREE	NEITHER	DISAGREE	STRONGLY DISAGREE	TOTAL
NUMBER OF RESPONSES	151	166	176	96	24	613
PERCENTAGE	24.63%	27.08%	28.71%	15.66%	3.92%	100%
ROUNDED PERCENTAGE	25%	27%	29%	16%	4%	101%
NUMBER OF POSITIVE	151 + 166 = 317					
% POSITIVE	317 ÷ 613 = 52%					

#### **ANONYMITY**

IT IS ENGINE'S PRACTICE NOT TO DISPLAY THE RESULTS OF GROUPS OF RESPONDENTS TO THE EXTENT WHERE THE ANONYMITY OF INDIVIDUALS MAY BE COMPROMISED. RESULTS WILL NOT BE SHOWN WHERE THERE ARE LESS THAN 10 RESPONDENTS IN A GROUP.

### COMPARISONS WITH RESULTS FROM PREVIOUS YEARS

THE METHOD OF ANALYSING AND REPORTING SPECIFIC RESULTS MAY BE PERIODICALLY REVIEWED AND REVISED. SUCH IMPROVEMENTS ARE APPLIED TO CURRENT DATA AND THAT OF PREVIOUS YEARS. FOR THIS REASON THE CURRENT REPORT IS ALWAYS THE MOST ACCURATE DATA SOURCE FOR APS EMPLOYEE CENSUS RESULTS, INCLUDING COMPARISONS WITH TIME SERIES DATA.

2020 APS employee census PAGE 23.

