OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Section 1: Entity overview and resources

1.1 STRATEGIC DIRECTION

The strategic direction statement for the Office of the Director of Public Prosecutions (DPP) can be found in the 2014–15 Portfolio Budget Statements. There has been no change to the DPP's strategic direction as a result of Additional Estimates.

1.2 ENTITY RESOURCE STATEMENT

The entity resource statement details the resourcing for the DPP at Additional Estimates. Table 1.1 outlines the total resourcing available from all sources for the 2014–15 budget year, including variations through Appropriation Bill No. 3.

Table 1.1: Entity resource statement—additional estimates for 2014–15 as at Additional Estimates February 2015

| | Estimate as at Budget 2014–15 \$'000 | + | Proposed Additional Estimates 2014–15 \$'000 | = | Total estimate at Additional Estimates 2014–15 \$'000 | Total available appropriation 2013–14 \$'000 |
|-----------------------------------|--|---|--|---|--|--|
| ORDINARY ANNUAL | | | | | | |
| SERVICES(1) | | | | | | |
| Departmental appropriation | | | | | | |
| Prior year departmental | | | | | | |
| appropriation(2) | 9,993 | | _ | | 9,993 | 12,488 |
| Departmental appropriation(3) | 78,660 | | 980 | | 79,640 | 85,823 |
| s 74 retained revenue receipts(4) | 3,450 | | _ | | 3,450 | 4,258 |
| Total ordinary annual services | 92,103 | | 980 | | 93,083 | 102,569 |
| Total available annual | | | | | | |
| appropriations | 92,103 | | 980 | | 93,083 | 102,569 |
| SPECIAL ACCOUNTS | | | | | | |
| Opening balance | _ | | _ | | - | _ |
| Receipts | _ | | _ | | _ | |
| Total special accounts | _ | | | | | |
| Total net resourcing for entity | 92,103 | | 980 | | 93,083 | 102,569 |

All figures are GST exclusive.

⁽¹⁾ Appropriation Act (No. 1) 2014–15 and Appropriation Bill (No. 3) 2014–15.

⁽²⁾ Estimated adjusted balance carried forward from previous year for annual appropriations.

⁽³⁾ Includes an amount of \$1.925m in 2014–15 for the departmental capital budget (see Table 3.2.5 for further details). For accounting purposes this amount has been designated as 'contributions by owners'.

⁽⁴⁾ Estimated retained revenue receipts under section 74 of the *Public Governance, Performance and Accountability Act 2013.*

1.3 ENTITY MEASURES TABLE

Table 1.2 summarises new government measures taken since the 2014-15 Budget.

Table 1.2: Entity 2014–15 measures since Budget

| | | 2014–15 | 2015–16 | 2016–17 | 2017–18 |
|---|-----------|---------|---------|---------|---------|
| | Programme | \$'000 | \$'000 | \$'000 | \$'000 |
| Expense measures | | | | | |
| Funding for pre-existing measures affecting the public sector | 1.1 | | | | |
| Departmental expenses | | 980 | _ | _ | _ |
| National Security—additional counter-terrorism funding | 1.1 | | | | |
| Departmental expenses | | _ | 908 | 1,152 | 1,063 |
| Total expense measures | | 980 | 908 | 1,152 | 1,063 |

Prepared on a Government Finance Statistics (fiscal) basis.

1.4 ADDITIONAL ESTIMATES AND VARIATIONS

The following tables detail the changes to the resourcing for the DPP at Additional Estimates, by outcome. Table 1.3 details the additional estimates and variations resulting from new measures since the 2014–15 Budget in Appropriation Bill No. 3. Table 1.4 details additional estimates or variations through other factors, such as parameter adjustments.

Table 1.3: Additional estimates and variations to outcomes from measures since 2014–15 Budget

| | Programme impacted | 2014–15 \$'000 | 2015–16 \$'000 | 2016–17 \$'000 | 2017–18 \$'000 |
|---|--------------------|-------------------|-------------------|-------------------|-------------------|
| OUTCOME 1 | | | | | |
| Increase in estimates (departmental) | | | | | |
| Funding for pre-existing measures affecting the public sector | 1.1 | 980 | _ | _ | _ |
| National Security—additional counter-terrorism funding | 1.1 | _ | 908 | 1,152 | 1,063 |
| Net impact on estimates for Outcome 1 (departmental) | | 980 | 908 | 1,152 | 1,063 |

Table 1.4: Additional estimates and variations to outcomes from other variations

| | Programme impacted | 2014–15 \$'000 | 2015–16 \$'000 | 2016–17 \$'000 | 2017–18 \$'000 |
|--|--------------------|-------------------|-------------------|-------------------|-------------------|
| OUTCOME 1 | | | | | |
| Decrease in estimates (departmental) | | | | | |
| Changes in wage and price indices | 1.1 | | (143) | (142) | (214) |
| Net impact on estimates for Outcome 1 (departmental) | | _ | (143) | (142) | (214) |

1.5 Breakdown of additional estimates by appropriation bill

Table 1.5 details the additional estimates sought for the DPP through Appropriation Bill No. 3. The DPP has no additional estimates through Appropriation Bill No. 4.

Table 1.5: Appropriation Bill (No. 3) 2014-15

| | 2013–14 Available(1) \$'000 | 2014–15 Budget \$'000 | 2014–15 Revised \$'000 | Additional Estimates \$'000 | Reduced Estimates \$'000 |
|---|-----------------------------------|-----------------------------|------------------------------|-----------------------------------|--------------------------------|
| DEPARTMENTAL PROGRAMMES | | | | | |
| Outcome 1 | | | | | |
| Maintenance of law and order for the Australian community through an independent and ethical prosecution service in accordance with the Prosecution Policy of the Commonwealth | 81,638 | 78,660 | 79,640 | 980 | _ |
| Total departmental | 81,638 | 78,660 | 79,640 | 980 | _ |

^{(1) 2013–14} available appropriation is included to allow a comparison of this year's appropriation with what was made available for use in the previous year.

Section 2: Revisions to outcomes and planned performance

2.1 OUTCOME AND PERFORMANCE INFORMATION

There are no changes to the DPP's outcome and performance information as reported in the 2014–15 Portfolio Budget Statements.

OUTCOME 1

Outcome 1 strategy

There are no changes to the strategy for Outcome 1 as reported in the 2014–15 Portfolio Budget Statements.

Table 2.1: Budgeted expenses for Outcome 1

| | | 2014–15 |
|--|----------|-----------|
| Outcome 1: Maintenance of law and order for the Australian | 2013-14 | Revised |
| | Actual | estimated |
| community through an independent and ethical prosecution service | expenses | expenses |
| in accordance with the Prosecution Policy of the Commonwealth | \$'000 | \$'000 |
| Programme 1.1: An independent service to prosecute alleged offences against the criminal law of the Commonwealth, in appropriate matters, in a manner which is fair and just and to ensure that offenders, where appropriate, are deprived of the proceeds and benefits of criminal activity | | |
| Departmental expenses | | |
| Departmental appropriation(1) | 82,302 | 81,165 |
| Expenses not requiring appropriation in the budget year(2) | 7,103 | 5,442 |
| Total expenses for Outcome 1 | 89,405 | 86,607 |
| | 2013–14 | 2014–15 |
| Average staffing level (number) | 452 | 407 |

⁽¹⁾ Departmental appropriation combines 'Ordinary annual services (Appropriation Act No. 1 & Bill No. 3)' and 's 74 retained revenue receipts'.

Programme 1.1 expenses

| | 2013–14 Actual \$'000 | 2014–15 Revised budget \$'000 | 2015–16 Forward year 1 \$'000 | 2016–17 Forward year 2 \$'000 | 2017–18 Forward year 3 \$'000 |
|---|-----------------------------|--|--|--|--|
| Annual departmental expenses | | | | | |
| Ordinary annual services | | | | | |
| (Appropriation Act No. 1 & Bill No. 3) | 78,961 | 77,715 | 73,341 | 73,124 | 73,670 |
| s 74 retained revenue receipts | 3,341 | 3,450 | 3,450 | 3,450 | 3,450 |
| Expenses not requiring appropriation in | | | | | |
| the budget year(1) | 7,103 | 5,442 | 5,534 | 5,422 | 5,526 |
| Total programme expenses | 89,405 | 86,607 | 82,325 | 81,996 | 82,646 |

⁽¹⁾ Expenses not requiring appropriation in the budget year are made up of services received free of charge, depreciation and amortisation.

⁽²⁾ Expenses not requiring appropriation in the budget year are made up of services received free of charge, depreciation and amortisation.

Section 3: Explanatory tables and budgeted financial statements

3.1 EXPLANATORY TABLES

Estimates of special account flows

The DPP has no special accounts.

3.2 BUDGETED FINANCIAL STATEMENTS

3.2.1 Analysis of budgeted financial statements

Changes to the DPP's operating revenue since the 2014–15 Portfolio Budget Statements are due to:

- an increase in 2014–15 of \$0.980m for additional funding for pre-existing measures affecting the public sector
- additional counter-terrorism funding; funding is ongoing from 1 July 2015
- indexation changes across the forward years.

3.2.2 Budgeted financial statements

Table 3.2.1: Budgeted departmental comprehensive income statement (showing net cost of services) for the period ended 30 June

| | Actual 2013–14 \$'000 | Revised budget 2014–15 \$'000 | Forward estimate 2015–16 \$'000 | Forward estimate 2016–17 \$'000 | Forward estimate 2017–18 \$'000 |
|---|-----------------------------|--|---------------------------------|---------------------------------|---------------------------------|
| EXPENSES | Ψ 000 | Ψ 000 | Ψ 000 | Ψ 000 | Ψ 000 |
| Employee benefits | 54,291 | 49,923 | 46,962 | 46,746 | 47,267 |
| Suppliers | 33,538 | 31,186 | 29,773 | 29,772 | 29,797 |
| Depreciation and amortisation | 6,838 | 4,928 | 5,020 | 4,908 | 5,012 |
| Write-down and impairment of assets | 1,186 | -,020 | - | ,000 | |
| Other expenses | 1,037 | 570 | 570 | 570 | 570 |
| Total expenses | 96,890 | 86,607 | 82,325 | 81,996 | 82,646 |
| LESS: | | | , | | , |
| OWN-SOURCE INCOME | | | | | |
| Own-source revenue | | | | | |
| Sale of goods and rendering of services | 3,341 | 3,450 | 3,450 | 3,450 | 3,450 |
| Other revenue | 265 | 514 | 514 | 514 | 514 |
| Total own-source revenue | 3,606 | 3,964 | 3,964 | 3,964 | 3,964 |
| Gains | | -, | 5,001 | -,,,,,, | -,,,,, |
| Other gains | 731 | _ | _ | _ | _ |
| Total gains | 731 | _ | _ | _ | |
| Total own-source income | 4,337 | 3,964 | 3,964 | 3,964 | 3,964 |
| Net cost of (contribution by) | .,,,,, | 0,001 | 0,001 | 0,001 | 0,001 |
| services | 92,553 | 82,643 | 78,361 | 78,032 | 78,682 |
| Revenue from government | 79,117 | 77,715 | 73,341 | 73,124 | 73,670 |
| Surplus (deficit) | (13,436) | (4,928) | (5,020) | (4,908) | (5,012) |
| OTHER COMPREHENSIVE INCOME | (13,430) | (4,320) | (3,020) | (4,300) | (3,012) |
| Items not subject to subsequent | | | | | |
| reclassification to profit or loss | | | | | |
| Changes in asset revaluation surplus | _ | _ | _ | _ | _ |
| Total other comprehensive income | | _ | _ | _ | _ |
| Total comprehensive income (loss) | (13,436) | (4,928) | (5,020) | (4,908) | (5,012) |
| Total comprehensive income (ioss) | (13,430) | (4,920) | (3,020) | (4,300) | (3,012) |
| Note: Impact of net cash appropriation arra | angements | | | | |
| the first of the state of | 2013–14 | 2014–15 | 2015–16 | 2016–17 | 2017–18 |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| Total comprehensive income (loss) | Ψ 000 | \$ 000 | ¥ 000 | ψ 000 | Ψ 550 |
| excluding depreciation/amortisation | | | | | |
| expenses previously funded through | | | | | |
| revenue appropriations | (6,598) | _ | _ | _ | _ |
| Less depreciation/amortisation expenses | (5,555) | | | | |
| previously funded through revenue | | | | | |
| appropriations | 6,838 | 4,928 | 5,020 | 4,908 | 5,012 |
| Total comprehensive income (loss) | 0,000 | 7,020 | 0,020 | 7,000 | 0,012 |
| • | | | | | |
| as per the statement of | | | | | |

Table 3.2.2: Budgeted departmental balance sheet (as at 30 June)

| | | Revised | Forward | Forward | Forward |
|--|----------|----------|----------|----------|----------|
| | Actual | budget | estimate | estimate | estimate |
| | 2013-14 | 2014–15 | 2015-16 | 2016-17 | 2017-18 |
| _ | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| ASSETS | | | | | |
| Financial assets | | | | | |
| Cash and cash equivalents | 135 | 230 | 230 | 230 | 230 |
| Trade and other receivables | 14,000 | 11,136 | 13,396 | 13,396 | 13,396 |
| Total financial assets | 14,135 | 11,366 | 13,626 | 13,626 | 13,626 |
| Non-financial assets | | | | | |
| Land and buildings | 13,170 | 10,651 | 6,246 | 6,112 | 6,868 |
| Property, plant and equipment | 4,984 | 3,315 | 5,006 | 4,991 | 4,791 |
| Intangibles | 821 | 281 | 1,773 | 1,723 | 1,582 |
| Other non-financial assets | 358 | 358 | 358 | 358 | 358 |
| Total non-financial assets | 19,333 | 14,605 | 13,383 | 13,184 | 13,599 |
| Total assets | 33,468 | 25,971 | 27,009 | 26,810 | 27,225 |
| LIABILITIES | | | | | |
| Payables | | | | | |
| Suppliers | 6,706 | 2,611 | 2,611 | 2,611 | 2,611 |
| Other payables | 1,919 | 4,670 | 4,670 | 4,670 | 4,670 |
| Total payables | 8,625 | 7,281 | 7,281 | 7,281 | 7,281 |
| Interest-bearing liabilities | | | | | |
| Other interest-bearing liabilities | 9,843 | 2,547 | 2,547 | 2,547 | 2,547 |
| Total interest-bearing liabilities | 9,843 | 2,547 | 2,547 | 2,547 | 2,547 |
| Provisions | | | | | |
| Employee provisions | 17,141 | 17,657 | 18,219 | 18,798 | 18,798 |
| Other provisions | 3,656 | 3,294 | 3,294 | 3,294 | 3,294 |
| Total provisions | 20,797 | 20,951 | 21,513 | 22,092 | 22,092 |
| Total liabilities | 39,265 | 30,779 | 31,341 | 31,920 | 31,920 |
| Net assets | (5,797) | (4,808) | (4,332) | (5,110) | (4,695) |
| EQUITY | | | | | |
| Parent entity interest | | | | | |
| Contributed equity | 4,034 | 3,282 | 5,945 | 7,850 | 9,778 |
| Reserves | 18,479 | 18,479 | 18,479 | 18,479 | 18,479 |
| Retained surplus (accumulated deficit) | (28,310) | (26,569) | (28,756) | (31,439) | (32,952) |
| Total parent entity interest | (5,797) | (4,808) | (4,332) | (5,110) | (4,695) |
| Total equity Prepared on Australian Accounting Standard | (5,797) | (4,808) | (4,332) | (5,110) | (4,695) |

Prepared on Australian Accounting Standards basis.

Table 3.2.3: Departmental statement of changes in equity—summary of movement (budget year 2014–15)

| | | Asset | Contributed | |
|------------------------------------|----------|-------------|-------------|---------|
| | Retained | revaluation | equity/ | Total |
| | earnings | reserve | capital | equity |
| | \$'000 | \$'000 | \$'000 | \$'000 |
| Opening balance as at 1 July 2014 | | | | |
| Balance carried forward from | | | | |
| previous period | (28,310) | 18,479 | 4,034 | (5,797) |
| Adjustment for changes in | | | | |
| accounting policies | _ | _ | _ | _ |
| Adjusted opening balance | (28,310) | 18,479 | 4,034 | (5,797) |
| Comprehensive income | | | | |
| Surplus (deficit) for the period | (4,928) | _ | _ | (4,928) |
| Total comprehensive income | (4,928) | _ | _ | (4,928) |
| Transactions with owners | | | | |
| Distributions to owners | | | | |
| Departmental capital budget | _ | _ | 1,925 | 1,925 |
| Other | 6,669 | _ | (2,677) | 3,992 |
| Sub-total transactions with owners | 6,669 | _ | (752) | 5,917 |
| Estimated closing balance | | | | |
| as at 30 June 2015 | (26,569) | 18,479 | 3,282 | (4,808) |

Prepared on Australian Accounting Standards basis.

Table 3.2.4: Budgeted departmental statement of cash flows (for the period ended 30 June)

| enaca 30 dane) | | Revised | Forward | Forward | Forward |
|---|---------|---------|----------|----------|----------|
| | Actual | budget | estimate | estimate | estimate |
| | 2013-14 | 2014–15 | 2015–16 | 2016–17 | 2017–18 |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| OPERATING ACTIVITIES | | | | | |
| Cash received | | | | | |
| Appropriations | 79,070 | 79,062 | 70,408 | 70,511 | 70,672 |
| Sale of goods and rendering of services | 107 | 3,450 | 3,450 | 3,450 | 3,450 |
| Net GST received | 2,806 | 2,880 | 2,933 | 3,183 | 2,998 |
| Other | 731 | 559 | 594 | 514 | 514 |
| Total cash received | 82,714 | 85,951 | 77,385 | 77,658 | 77,634 |
| Cash used | | | | | |
| Employees | 53,237 | 52,514 | 48,934 | 44,486 | 47,267 |
| Suppliers | 27,852 | 32,772 | 27,881 | 32,602 | 29,797 |
| s 74 retained revenue receipts | | | | | |
| transferred to Official Public Account | 4,286 | _ | _ | _ | _ |
| Other | 944 | 570 | 570 | 570 | 570 |
| Total cash used | 86,319 | 85,856 | 77,385 | 77,658 | 77,634 |
| Net cash from (used by) | | | | | |
| operating activities | (3,605) | 95 | _ | _ | _ |
| INVESTING ACTIVITIES | | | | | |
| Cash used | | | | | |
| Purchase of property, plant, | | | | | |
| equipment and intangibles | 3,153 | 2,683 | 1,905 | 1,905 | 1,928 |
| Total cash used | 3,153 | 2,683 | 1,905 | 1,905 | 1,928 |
| Net cash from (used by) | | | | | |
| investing activities | (3,153) | (2,683) | (1,905) | (1,905) | (1,928) |
| FINANCING ACTIVITIES | | | | | |
| Cash received | | | | | |
| Contributed equity | 6,677 | 2,683 | 1,905 | 1,905 | 1,928 |
| Total cash received | 6,677 | 2,683 | 1,905 | 1,905 | 1,928 |
| Net cash from (used by) | | | | • | |
| financing activities | 6,677 | 2,683 | 1,905 | 1,905 | 1,928 |
| Net increase (decrease) | | | | | · |
| in cash held | (81) | 95 | _ | _ | _ |
| Cash and cash equivalents at the | ` ` | | | | |
| beginning of the reporting period | 216 | 135 | 230 | 230 | 230 |
| Cash and cash equivalents at the | | | | | |
| - | 135 | 230 | 230 | 230 | 230 |
| end of the reporting period | 135 | 230 | 230 | 230 | 230 |

Prepared on Australian Accounting Standards basis.

Table 3.2.5: Departmental capital budget statement

| | _ | Revised | Forward | Forward | Forward |
|--|---------|---------|----------|----------|----------|
| | Actual | budget | estimate | estimate | estimate |
| | 2013–14 | 2014–15 | 2015–16 | 2016–17 | 2017–18 |
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| NEW CAPITAL APPROPRIATIONS | | | | | |
| Capital budget—Act No. 1 (DCB) | 2,677 | 1,925 | 1,905 | 1,905 | 1,928 |
| Equity injections—Act No. 2 | 4,000 | - | _ | _ | _ |
| Total new capital appropriations | 6,677 | 1,925 | 1,905 | 1,905 | 1,928 |
| Provided for: | | | | | |
| Purchase of non-financial assets | 2,677 | 1,925 | 1,905 | 1,905 | 1,928 |
| Other items | 4,000 | - | _ | = | _ |
| Total items | 6,677 | 1,925 | 1,905 | 1,905 | 1,928 |
| PURCHASE OF NON-FINANCIAL | | | | | |
| ASSETS | | | | | |
| Funded by capital appropriations(1) | 4,000 | - | - | - | - |
| Funded by capital appropriation—DCB(2) | 2,677 | 2,683 | 1,905 | 1,905 | 1,928 |
| Total amount spent | 6,677 | 2,683 | 1,905 | 1,905 | 1,928 |
| RECONCILIATION OF CASH | | | | | |
| USED TO ACQUIRE ASSETS | | | | | |
| TO ASSET MOVEMENT TABLE | | | | | |
| Total purchases | 3,153 | 2,683 | 1,905 | 1,905 | 1,928 |
| Total cash used to | · | | | | |
| acquire assets | 3,153 | 2,683 | 1,905 | 1,905 | 1,928 |

Consistent with information contained in the statement of asset movements and the budgeted statement of cash flows.

DCB = departmental capital budget.

(1) Includes both current and prior Act 2 and Bills 4 and 6 appropriations and special capital appropriations.

(2) Does not include annual finance lease costs. Includes purchases from current and previous years' DCBs.

Table 3.2.6: Statement of asset movements (2014–15)

| | Buildings \$'000 | Other property, plant & equipment \$'000 | Computer software & intangibles \$'000 | Total \$'000 |
|-----------------------------------|---------------------|--|---|-----------------|
| As at 1 July 2014 | | | | |
| Gross book value | 15,462 | 6,379 | 2,715 | 24,556 |
| Accumulated depreciation/ | | | | |
| amortisation and impairment | (2,292) | (1,395) | (1,894) | (5,581) |
| Opening net book balance | 13,170 | 4,984 | 821 | 18,975 |
| CAPITAL ASSET ADDITIONS | | | | |
| Estimated expenditure on | | | | |
| new or replacement assets | | | | |
| By purchase—appropriation | | | | |
| ordinary annual services(1) | 2,286 | 386 | 11 | 2,683 |
| Total additions | 2,286 | 386 | 11 | 2,683 |
| OTHER MOVEMENTS | | | | |
| Depreciation/amortisation expense | (2,780) | (1,613) | (535) | (4,928) |
| Other | (2,025) | (442) | (16) | (2,483) |
| Total other movements | (4,805) | (2,055) | (551) | (7,411) |
| As at 30 June 2015 | | | | |
| Gross book value | 15,723 | 6,323 | 2,710 | 24,756 |
| Accumulated depreciation/ | | | | |
| amortisation and impairment | (5,072) | (3,008) | (2,429) | (10,509) |
| Closing net book balance | 10,651 | 3,315 | 281 | 14,247 |

Prepared on Australian Accounting Standards basis.

(1) 'Appropriation ordinary annual services' refers to funding provided through Appropriation Act (No. 1) 2014–15 and Appropriation Bill (No. 3) 2014–15 for depreciation and amortisation expenses, departmental capital budgets or other operational expenses.

3.2.3 Notes to the financial statements

Basis of accounting

The budgeted financial statements have been prepared on an accrual accounting basis, having regard to Statements of Accounting Concepts, and in accordance with the Finance Minister's Orders, Australian Accounting Standards and other authoritative pronouncements of the Australian Accounting Standards Board.

The financial statements for budget estimates are prepared on the same basis as the annual audited financial statements. The audited statements include a full set of notes to explain all the line items (available at www.cdpp.gov.au/publications).

Revenue from government

Amounts appropriated are recognised as revenue, except for certain amounts that relate to activities that are reciprocal in nature, in which case revenue is recognised only when it has been earned. Appropriations receivable are recognised at their nominal amounts.

Employee expenses

Employee expenses consist of salaries, leave entitlements, redundancy expenses, superannuation and non-salary benefits.

Supplier expenses

Supplier expenses consist of administrative costs, consultants' costs, travel expenses, property operating expenses and legal expenses.

Cash

Cash includes notes and coins held and any deposits held at call with a bank or other financial institution.

Assets

Assets are made up of cash, receivables, leasehold improvements and plant and equipment. All assets are held at fair value.

Liabilities

Liabilities are made up of employee salary and leave entitlement, property lease and make-good provisions and amounts owed to creditors.